



Immokalee Fire Control District

Regular Fire Commission Meeting

Thursday, September 19, 2023

PLEASE TURN OFF OR SILENCE CELL PHONES

- 1) Call Meeting to Order (State date and time for the record)
- 2) Pledge of Allegiance
- 3) Invocation or Moment of Silence
- 4) Greet Public and Public Comment Statement
- 5) Proof of Publication (Alma)
- 6) Roll Call / Establish a Quorum
- 7) Approval of Agenda; Move, Remove, and/or Add Agenda Items
- 8) Union Report
- 9) Business of the District

I. Consent Agenda

1. Approval of Previous Minutes:
 - a) August 22, 2024 Regular Board Meeting
 - b) September 3, 2024 Tentative Budget Hearing
2. Chief Financial Officer Bronsdon's Financial Report
 - a) Memo from CFO Bronsdon
 - b) Financial Statements – General Fund and Impact Fee Fund
 - c) Trial Balance – General Fund and Impact Fee Fund
 - d) Bank Reconciliation – General Fund and Impact Fee Fund
3. Budgeted Purchases:
 - a) General Fund Total Purchases - \$-0-
 - b) Impact Fee Fund Total Purchases - \$-0-
4. Deletion of Surplus Fixed Assets: \$-0-
5. Inspection & Plan Review Reports
6. Deputy Chief Cunningham's Report
7. Fire Chief Choate's Report

II. Old Business

1. None

III. New Business / Action Items

1. Awards and Recognitions
2. Approval and Acceptance of Engagement Letter with Nabors, Giblin & Nickerson, PA to Serve as Note Counsel for the Issuance of Revenue Note, Series 2024
 - a) Action Recommended – Approve and Accept Engagement Letter with Nabors, Giblin & Nickerson as Note Counsel for the Issuance of Revenue Note, Series 2024
 - b) Public Comment

3. Approval of Loan Agreement with First Bank for Refinancing of Loan for the Construction of Station 30 by Adoption of Resolution 2024-022
 - a) Action Recommended - Approve Loan Agreement with First Bank for Refinancing Loan for the Construction of Station 30
 - b) Public Comment
4. Renewal of Auto, Property and Liability Insurance for the Period of October 1, 2024 through September 30, 2025 with VFIS through Arthur J. Gallagher Insurance
 - a) Action Recommended – Approve Renewal of Auto, Property and Liability Insurance for the Period of October 1, 2024 through September 30, 2025 with VFIS through Arthur J. Gallagher Insurance
 - b) Public Comment
5. Ratification of Collective Bargaining Agreement Article 13 – Testing and Promotion, Article 16 – Vacation, Article 26 – Rates of Pay, Article 29 – Staffing and Article 37 - Duration
 - a) Action Recommended – Ratify Collective Bargaining Agreement, Articles 13, 16, 26, 29 and 37
 - b) Public Comment
6. Approval of Policy 1045 – Sick Leave Created by Lexipol by Adoption of Resolution 2024-021
 - c) Action Recommended – Approve Policy 1045 – Sick Leave Created by Lexipol by Adoption of Resolution 2024-021
 - d) Public Comment
7. Approval of Amendment #2 to Medical Clinic Services Contract between the District and Dr. Paul Hobaica
 - e) Action Recommended – Approve Amendment #2 to Medical Clinic Services Contract between the District and Dr. Paul Hobaica
 - f) Public Comment
8. Establish Dates for Regular Board Meetings for the 24-25 Fiscal Year
 - a) Action Recommended – Establish Dates for Regular Board Meetings for the 24-25 Fiscal Year
 - b) Public Comment
9. Approval of Commissioners’ and Fire Chief’s Travel for the Fiscal Year Ended 9-30-25
 - a) Action Recommended – Approve Commissioner’s and Fire Chief’s Travel for the Fiscal Year Ended 9-30-25
 - b) Public Comment

10. District Manager Comments
11. Commissioners Comments
12. General Public Overall Comment; Limited to 3 Minutes Per Person
13. Adjourn Meeting (State time for the Record)

**Next Scheduled Meeting: Regular Board Meeting October 17, 2024-3:00 pm, Station 32,
5368 Useppa Drive, Ave Maria, FL 34142**



Immokalee Fire Control District

Regular Fire Commission Meeting
Thursday, September 19, 2024

I. Consent Agenda

Fire Commission Meeting
Immokalee Fire Control District
Board Meeting Minutes
August 22, 2024

These Minutes are a summary of the meeting. Any further information can be obtained by a tape. The minutes will follow the order of the Agenda.

Present Commissions: Brister, Halman, Gunthner, Keen and Goodnight. Chief Michael Choate, Deputy Chief Thomas Cunningham, Financial Officer Becky Bronsdon, Deputy Director of Finance James West, Division Chief of Operations Robert Mendoza, Division Chief of Training David Batiato, Battalion Chief Derek Neuman, Admin Captain Jason Burr, Admin Assistant Alma Valladares and Vice President Andre Beaudette were present.

- 1) Call meeting to order at 3pm by Chairperson Brister
- 2) Pledge of Allegiance by Chairperson Brister
- 3) Invocation or Moment of Silence led by Chairperson Brister
- 4) Greet Public and Read Public Comment Statement by Chairperson Brister
- 5) Proof of Publication by Chairperson Brister
- 6) Roll Call/Establish a Quorum by Alma Valladares
- 7) Approval of Agenda: Move, Remove and/or Add Agenda Items
- 8) Union Report

Vice President mentioned that everything was good with administration.

9) Business of the District

Deputy Chief Cunningham mentioned that we will remove item #6 in New Business.

Commissioner Halman motioned to approve the Agenda with the removal of item #6 in New Business and Commissioner Gunthner seconded the motion.

Motion carries unanimously.

I. Consent Agenda

Deputy Chief Cunningham mentioned that there are no changes on the Consent Agenda

Commissioner Halman motioned to approve the Consent Agenda as is and Commissioner Gunthner seconded the motion. Motion carried unanimously.

II. Old Business

1. None

III. New Business

1. Awards and Recognitions

Chief Choate introduced James West as our Deputy Financial Officer for IFCD. James West mentioned that he was very glad to be here and glad to meet everyone.

2. Approval of Interlocal Agreement for the Use of Mobile Computer Aided Dispatch and Connectivity Systems between North Collier Fire Control and Rescue District and Immokalee Fire Control District
Deputy Chief Cunningham discussed with the board.

Commissioner Goodnight motioned to approve of Interlocal Agreement for the Use of Mobile Computer Aided Dispatch and Connectivity Systems between North Collier Fire Control and Rescue District and Immokalee Fire Control District and Commissioner Halman seconded the motion. Motion carried unanimously.

3. Approval of Amendment to Education Reimbursement Policy by Adoption of Resolution 2024-011
Deputy Chief Cunningham and Chief Financial Officer Bronsdon discussed with the board.
Commissioner Goodnight motioned to approve of Amendment to Education Reimbursement Policy by Adoption of Resolution 2024-011 and Commissioner Gunthner seconded the motion. Motion carried unanimously.

4. Approval of Policies Created or Updated by Lexipol by Adoption of Resolution 2024-012
Deputy Chief Cunningham discussed with the board.
Commissioner Gunthner motioned to approve of Policies Created or Updated by Lexipol by Adoption of Resolution 2024-012 and Commissioner Goodnight seconded the motion. Motion carried unanimously.

5. Approval of Proposal for Worker’s Compensation Insurance for the Period of October 1, 2024 through September 30, 2025
Chief Financial Officer Bronsdon discussed with the board.
Commissioner Keen motioned to approve of Worker’s Compensation Insurance for the Period of October 1, 2024 through September 30, 2025 and Commissioner Goodnight seconded the motion. Motion carried unanimously.

8) District Manager Comments

Chief Choate showed a video of accomplishment of his position of President of FFCA in Tampa. Deputy Chief Cunningham mentioned that old Station 30 has 350 views, 15 watchers but zero bids right now. Also, he wants to meet with them individually.

9) Commissioners Comments

Commissioner Brister asked about the loan with First Bank. Commissioner Goodnight mentioned that in regards to The employment contract. To write something and bring it to the board first and they will review it. Once it’s reviewed, it can be brought again for approval. Also, she mentioned to bring Chief Choate’s date to the board at the September 19, 2024 meeting.

10) General Public Comments

None

11) Adjourned Meeting at 3:57pm

Next scheduled Meeting(s):

Tentative Budget Hearing: September 3, 2024 – 5:05pm

Final Budget Hearing: September 17, 2024 – 5:05pm

Regular Board Meeting on September 19, 2024 at 3pm

All Meetings are held at Station 32 Headquarters, 5368 Useppa Drive, Ave Maria, FL 34142

Fire Commission Meeting
Immokalee Fire Control District
Tentative Budget Hearing Minutes
September 3, 2024

These Minutes are a summary of the meeting. Any further information can be obtained by a tape. The minutes will follow the order of the Agenda.

Present Commissions: Goodnight, Keen, Halman and Gunthner. Commissioner Brister was not present. Chief Michael Choate, Chief Financial Officer Becky Bronsdon, Deputy Chief Thomas Cunningham, Division Chief Robert Mendoza, Battalion Chief Derek Neuman, Division Chief David Batiato, Admin Captain Jason Burr and Admin Assistant Alma Valladares were present. Vice-President of the Union Andre Beaudette was not present.

- 1) Call Meeting to Order at 5:05pm by Commissioner Halman
- 2) Pledge of Allegiance
- 3) Invocation or Moment of Silence
- 4) Greet Public and Read Public Comment Statement
- 5) Proof of Publication (TRIM Notice)
- 6) Roll Call/Establish a Quorum by Alma Valladares
- 7) Approval of Agenda-Move, Remove and/or Add Agenda Items

Commissioner Goodnight motioned to approve the Agenda as is and Commissioner Gunthner seconded the motion. Motion carries unanimously.

8) Public Hearing – 2024-2025 Tentative Budget

- A. Discussion of Rolled Back Rate Necessary to Fund Budget and Purpose for Which Ad Valorem Revenue may be Increased
Chief Financial Officer Bronsdon discussed with the board.
- B. Review of General Fund Tentative Budget
Chief Financial Officer Bronsdon discussed with the board.
- C. Review of Impact Fee Fund Tentative Budget
Chief Financial Officer Bronsdon discussed with the board.
- D. Adoption of Tentative Millage Rate by Resolution 2024-013
Chief Financial Officer Bronsdon discussed with the board.
Commissioner Goodnight motioned to Adopt the Tentative Millage Rate by Resolution 2024-013 and Commissioner Keen seconded the motion. Motion carries unanimously.
- E. Adoption of Tentative Impact Fee Rates by Resolution 2024-014
Chief Financial Officer Bronsdon discussed with the board.
Commissioner Gunthner motioned to Adopt of the Tentative Impact Fee Rates by Resolution 2024-014 and Commissioner Goodnight seconded the motion. Motion carries unanimously.
- F. Adoption of Tentative General Fund Budget by Resolution 2024-015
Chief Financial Officer Bronsdon discussed with the board.
Commissioner Keen motioned to Adopt the Tentative General Fund Budget by Resolution 2024-015 and Commissioner Goodnight seconded the motion. Motion carries unanimously.

G. Adoption of Tentative Impact Fee Fund Budget by Resolution 2024-016

Chief Financial Officer Bronsdon discussed with the board.

Commissioner Gunthner motioned to Adopt the Tentative Impact Fee Fund Budget by Resolution 2024-016 and Commissioner Goodnight seconded the motion. Motion carries unanimously.

9) District Manager Comments

Chief Choate mentioned that we have \$2.7M in reserve and he's proud to lead an organization as this one. Looking forward to next year. Chief Financial Officer Bronsdon mentioned that we've made strides for that. Chief Choate mentioned that we will take care of our staff and bringing living wages up. He's proud of the staff.

10) Commissioners Comments

Commissioner Goodnight that she is happy about the firefighter increases and that in 2025, it will be 10 years; we've done a fine job.

11) General Public Overall Comment; Limited to 3 Minutes Per Person

None

12) Adjourn Meeting at 5:29 pm

Next Scheduled Meeting(s) al held at Station 32, 5368 Useppa Drive, Ave Maria, FL 34142

- Final Budget Hearing – September 17, 2024 – 5:05pm
- Regular Board Meeting – September 19, 2024 -- 3pm

Aug-24

IMMOKALEE FIRE INSPECTION	#	COLLECTED
FIRE Inspection - Commercial/Multi-Family	2	\$ 1,271.70
Fire Inspection - Fence	1	\$ 150.00
FIRE Inspection - Fire Alarm Monitoring	2	\$ 300.00
FIRE Inspection - Fire Alarm System Project - Modification	1	\$ 220.00
FIRE Inspection - Fire Alarm System Project - Replacement/Install	1	\$ 200.00
FIRE Inspection - Low Voltage	1	\$ 150.00
FIRE Inspection - Standpipes	1	\$ 300.00
FIRE Inspection - Underground Fire Lines	3	\$ 614.00
FIRE Inspection Alarm - New Construction	2	\$ 3,055.00
FIRE Inspection Hoods	1	\$ 244.00
FIRE Inspection Minimum Fee	1	\$ 150.00
FIRE Inspection Sprinklers - New Construction Per Tower	4	\$ 4,224.00
FIRE Inspection Sprinklers - Remodels Per Tower	1	\$ 380.00
TOTALS	21	\$ 11,258.70

Aug-24

<i>IMMOKALEE IMPACT FEES</i>	<i>#</i>	<i>COLLECTED</i>
Fire Impact Fee - Immokalee - Non Res	0	\$ -
Fire Impact Fee - Immokalee - Res	22	\$ 61,947.61
<i>TOTALS</i>	22	\$ 61,947.61

Aug-24

<i>IMMOKALEE FIRE APPLICATION</i>	<i>#</i>	<i>COLLECTED</i>
FIRE Application - Architectural	4	\$ 1,468.25
FIRE Application - Fee	7	\$ 750.00
TOTALS	11	\$ 2,218.25

Aug-24

<i>IMMOKALEE FIRE REVIEWS</i>	<i>#</i>	<i>COLLECTED</i>
Fire Code Review - PUDR - PUD Rezone	1	\$ 150.00
Fire Code Review - Site Development Insubstantial	3	\$ 450.00
Fire Code Review - Site Development Plan	2	\$ 500.00
Fire Code Review - Site Improvement Plan	1	\$ 200.00
Fire Code Review - Street Name Change	1	\$ 150.00
Fire Code Review - Temporary Use	3	\$ 450.00
FIRE Pre-Application Meeting	3	\$ 450.00
FIRE Review - Low Voltage	1	\$ 150.00
FIRE Review Fee - Alarms - Commercial	2	\$ 340.00
FIRE Review Fee - Sprinkler Systems	7	\$ 994.10
FIRE Review Fee - Underground Fire Line	3	\$ 52.80
FIRE Review Minimum Fee	4	\$ 500.00
Fire Revision Fee	1	\$ 150.00
Fire Third Review Fee	1	\$ 262.90
TOTALS	33	\$ 4,799.80



Immokalee Fire Control District

5368 Useppa Drive, Ave Maria, FL. 34142

Michael J. Choate, Fire Chief

Memorandum

To: Board of Commissioners
From: Becky Bronsdon, Chief Financial Officer
Date: September 9, 2024
Re: Financial Report for the Period Ended 8-31-24

Attached for your review are the bank statements, trial balances and financial statements for the General Fund and the Impact Fee Fund for the period ended August 31, 2024. The following is a summary of those reports:

General Fund

As of 8-31-24, we have received \$7,371,066 of budgeted ad valorem revenue (102%). Last year at this time we had received just over \$6 million (or 101% of budgeted ad valorem), so our collection rate is comparable to last year. We still anticipate receiving between \$35,000 and \$60,000 in ad valorem revenue in October when the Tax Collector refunds unused collection fees, which equate to ad valorem revenue because those fees are deducted automatically from our ad valorem revenue. Total revenue is at 99% of total budget which is again comparable to last year at this time.

As of 8-31-24, expenses total \$7,866,208 or 98% of budgeted expenses. This means we only have \$121,659 of total budgeted expenses remaining unspent. Therefore, we will have to do a budget amendment by the November meeting to account for the overages. Our significant overages are:

Personnel Expenses:

1. Overtime (more than \$200,000 over budget)
2. Retirement (estimated \$170,000 over budget due to increase in overtime and new hires)

Operating Expenses:

1. Travel & Per Diem (estimated \$15,000 over budget)
2. Repair & Maintenance – Vehicles (estimated \$25,000 over budget)
3. Repair & Maintenance – Buildings (estimated \$50,000 over budget due to roof and air conditioning issues)

4. Utilities (estimated \$25,000 over budget due to retaining old Station 30 and having to pay all utilities for TWO Station 30s)
5. Education and Training (estimated \$20,000 over budget)

The breakdown of expenses by category is as follows:

Category	Amount	Percentage of Budget
Personnel	\$ 5,636,386	101%
Operating	\$ 1,273,420	100%
Capital	\$ 495,183	87%
Debt Service	\$ 461,219	60%
Total Expenses	\$ 7,866,208	98%

General Fund cash at 8-31-24 totals \$2,832,002.

Impact Fee Fund

As of 8-31-24, we have received \$1,818,494, or 91% of budgeted impact fees, which represents ten months (October through July) of receipts since the County collects the impact fees and distributes them to us one month in arrears. Last year at this time we had received \$1,955,870 or 98% of budgeted impact fees, so our collection rate is lower than the same as last year, due to the decrease in residential impact fee rates adopted and effective January 1, 2024.

Impact Fee Fund expenses total \$2,095,116 or 96% of budgeted expenses. The expenses consist mostly of loan payments for the construction of Station 32, and the pre-payment of the engine which will not arrive for approximately 40 months.

Impact Fee Fund cash at 8-31-24 totals \$3,171,036, even after the pre-payment for the engine which was over \$1 million.

2023-2024 GENERAL FUND BUDGET TO ACTUAL AUGUST 31, 2024 (84% OF YEAR)

		Actual 8/31/2024	Amended Budget 23/24	Over (Under) Budget	Percentage of Budget
Balance Forward - Cash Reserves (Assigned)		\$ 2,738,046	\$ 2,738,046		
Revenue					
001	Collier County Ad Valorem - 3.75 Millage Rate	\$ 7,371,066	\$ 7,254,923	\$ (116,143)	101.60%
002	Public Safety Grants - County CDBG	101,665	101,665	-	100.00%
003	Public Safety Grants - FF Supplement	1,260	2,500	1,240	50.40%
004	Public Safety Grants - CDBG COVID			-	
005	State Grant - Station 30 Construction Other Grants			-	
006	Interest Income	176,604	140,000	(36,604)	126.15%
007	Rents and Royalties	10,193	15,000	4,807	67.95%
008	Sale of Surplus Materials and Equipment	500	-	(500)	
009	Disposition of Fixed Assets	20,000	25,000	5,000	80.00%
010	Donations	3	100	97	3.00%
011	Donations - Station 32 Bricks	1,238	1,238	-	100.00%
012	Special Event Fees	1,260	1,000	(260)	126.00%
013	Other Miscellaneous Revenue	52,497	46,000	(6,497)	114.12%
015	Proceeds from Debt - Vehicle Lease	202,325	202,325	-	100.00%
016	Ave Maria Stewardship	9,643	9,643	-	100.00%
017	Payment in Lieu of Taxes - Seminole		200,000	200,000	
018	Payment In Lieu of Taxes - Farm Worker's Village		6,000	6,000	0.00%
Total Revenue		7,948,254	8,005,394	57,140	99.29%
Personnel Expenses					
030	Salaries	\$ 2,655,455	\$ 2,815,311	\$ 159,856	94.32%
031	Overtime	361,268	200,000	(161,268)	180.63%
032	FLSA Overtime	156,948	168,539	11,591	93.12%
033	Holiday Pay	72,553	75,958	3,405	95.52%
034	Vacation Time Sell Back	51,888	52,000	112	99.78%
035	Sick Time Sell Back	37,190	37,500	310	99.17%
036	Social Security	250,134	251,431	1,297	99.48%
037	Retirement	991,683	918,610	(73,073)	107.95%
038	Group Insurance (Health/Dental/Life, Medical Clinic) Health Insurance - Commissioners	858,844 7,773	825,000 4,000	(33,844) (3,773)	104.10% 194.33%
039	Worker's Compensation Insurance	138,483	150,000	11,517	92.32%
040	Retirement Health Plan	54,167	57,500	-	94.20%
Total Personnel Expenses		5,636,386	5,555,849	(83,870)	101.45%
Operating Expenses					
045	Employee Physicals	8,510	20,000	11,490	42.55%
046	Professional Fees - Legal	19,482	40,000	20,518	48.71%
047	Property Appraiser Fees	44,750	45,000	250	99.44%
048	Tax Collector Fees	150,417	145,289	(5,128)	103.53%
049	Professional Fees - Other	12,225	10,000	(2,225)	122.25%
050	Professional Fees - Lexipol	9,117	8,000	(1,117)	113.96%
051	Contracted Services - Audit	36,000	35,000	(1,000)	102.86%
052	Travel & Per Diem	39,127	30,000	(9,127)	130.42%
053	Communications (Telephone/Internet/Direct TV)	31,630	60,000	28,370	52.72%
054	Postage & Shipping	894	1,000	106	89.40%
055	Utilities	125,555	130,000	4,445	96.58%
056	Bldg./Auto/Liability Insurance	231,650	247,904	16,254	93.44%
057	Repair & Maintenance - Vehicles	87,852	75,000	(12,852)	117.14%
058	Repair & Maintenance - Fire & Rescue Equipment	36,953	25,000	(11,953)	147.81%
059	Repair & Maintenance - Building	122,830	85,000	(37,830)	144.51%
060	Repair & Maintenance - Bunker Gear (& Supplies)	1,746	4,500	2,754	38.80%

	Actual 8/31/2024	Amended Budget 23/24	Over (Under) Budget	Percentage of Budget
061 Legal Advertising	103	4,000	3,897	2.58%
062 Printing				
063 Fire Equipment (Non-Capital)	11,939	25,000	13,061	47.76%
064 Lease & Rental	1,284	5,000	3,716	25.68%
065 Office Supplies	6,105	3,500	(2,605)	174.43%
066 Personal Protective Gear PPE FORESTRY GRANT	16,020	10,000	(6,020)	160.20%
067 Firefighting Supplies	17,278	18,000	722	95.99%
068 EMS Supplies	9,976	12,000	2,024	83.13%
069 CDBG COVID Supplies				
070 Station Supplies	19,604	15,000	(4,604)	130.69%
071 Training Supplies	842	3,000	2,158	28.07%
072 Fuel & Oil	58,013	70,000	11,987	82.88%
073 Uniforms	28,561	25,000	(3,561)	114.24%
074 Computer Equipment (Non-Capital)	11,487	17,500	6,013	65.64%
075 Computer Maintenance and Training	67,003	60,000	(7,003)	111.67%
076 Miscellaneous Expense HURRICANE EXPENSE	3,396	5,000	1,604	67.92%
077 Communication (Radio) (Non-Capital)	5,034	5,000	(34)	
078 Public Education	8,863		(8,863)	
079 Furniture (Non-Capital)	1,650		(1,650)	
080 Education and Training	41,739	30,000	(11,739)	139.13%
081 Books & Dues	5,785	6,000	215	96.42%
Total Operating Expenses	1,273,420	1,275,693	2,273	99.82%
Capital Expenses				
90 LAND				
91 FIRE EQUIPMENT-GRANT MATCHING FUNDS		5,000	5,000	0.00%
92 TRAINING EQUIPMENT				
93 FF RESCUE EQUIPMENT		30,000	30,000	0.00%
94 BUNKER GEAR		10,000	10,000	
95 BUILDINGS/CIP (STATION 30)	289,479	290,000	521	
96 CDBG GRANT-Vehicle COVID GRANT EQUIPMENT GRANT EQUIPMENT (STATION 30)				
97 COMMUNICATIONS EQUIPMENT VEHICLES	3,380 202,324	10,000 202,325	6,620 1	
98 FURNITURE/OFFICE				
99 STATION EQUIPMENT				
100 COMPUTER EQUIPMENT		20,000	20,000	0.00%
Total Capital Expenses	495,183	567,325	72,142	87.28%
Debt Service				
Principal	292,154	482,000	189,846	60.61%
Interest	169,065	107,000	(62,065)	
Total Debt Service	461,219	589,000	127,781	60.61%
TOTAL EXPENSES	7,866,208	7,987,867	118,326	98.48%
BEGINNING CASH RESERVES	2,738,046	2,738,046		
TOTAL REVENUE	7,948,254	8,005,394		
TOTAL EXPENSES	(7,866,208)	(7,987,867)		
Ending Cash Reserves	2,820,092	2,755,573		
Assignment of Reserves				
Unassigned	64,519			
Assigned - First Quarter of Operations	1,400,000	1,400,000		
Assigned - Projected Deficit				

	Actual 8/31/2024	Amended Budget 23/24	Over (Under) Budget	Percentage of Budget
Assigned - Emergency	458,919	458,919		
Assigned Station 30 Construction				
Assigned - COVID Grant Replacement Vehicle	25,000	25,000		
Assigned - Capital Purchases- Vehicle	26,500	26,500		
Assigned-Station 30 Replacement Equipment	97,000	97,000		
Assigned - Building	48,154	48,154		
Assigned - Debt	700,000	700,000		
TOTAL RESERVES	2,820,092	2,755,573		
	-			
Excess of Revenue Over (Under) Expenses - Use of Reserves	\$ 82,046	\$ 17,527		

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
Income				
310000 · NEW REVENUE				
311000 · AD VALOREM TAXES - TOTAL				
311100 · AD VALOREM TAXES	7,371,065.57	7,254,923.00	116,142.57	101.6%
Total 311000 · AD VALOREM TAXES - TOTAL	7,371,065.57	7,254,923.00	116,142.57	101.6%
333000 · FED PMT IN LIEU OF TAXES (PILT)				
333100 · FED PILT FARM WKRS VILLAGE	0.00	6,000.00	-6,000.00	0.0%
Total 333000 · FED PMT IN LIEU OF TAXES (PILT)	0.00	6,000.00	-6,000.00	0.0%
335210 · STATE FIREFIGHTER SUPP COMP.				
337200 · LOCAL GOVT GRANT - CDGB	1,260.00	2,500.00	-1,240.00	50.4%
339000 · PILT - OTHER LOCAL GOVERNMENT	101,664.66	101,665.00	-0.34	100.0%
339001 · PILT - SEMINOLE TRIBE CONTRACT	0.00	200,000.00	-200,000.00	0.0%
Total 339000 · PILT - OTHER LOCAL GOVERNMENT	0.00	200,000.00	-200,000.00	0.0%
347400 · SPECIAL EVENT FEES				
361100 · INTEREST INCOME	1,260.00	1,000.00	260.00	126.0%
362000 · RENTS & ROYALTIES INCOME	176,604.75	140,000.00	36,604.75	126.1%
362001 · RENT - STATION 31 - CCEMS	4,380.66			
362000 · RENTS & ROYALTIES INCOME - Other	5,812.88	15,000.00	-9,187.12	38.8%
Total 362000 · RENTS & ROYALTIES INCOME	10,193.54	15,000.00	-4,806.46	68.0%
364000 · DISPOSITION OF FIXED ASSETS				
365000 · SALE OF SURPLUS MATERIALS	20,000.00	25,000.00	-5,000.00	80.0%
366000 · DONATIONS RECEIVED	500.00			
369900 · OTHER MISCELLANEOUS REVENUE	3.27	100.00	-96.73	3.3%
369901 · RETIREE HEALTH INS REIMB	500.01			
369902 · OTHER MISC REVENUE	51,997.11	46,000.00	5,997.11	113.0%
Total 369900 · OTHER MISCELLANEOUS REVENUE	52,497.12	46,000.00	6,497.12	114.1%
Total 310000 · NEW REVENUE	7,735,048.91	7,792,188.00	-57,139.09	99.3%
367000 · Donations - St. 32 Bricks	1,237.69	1,238.00	-0.31	100.0%
369905 · Ave Maria Stewardship	9,643.00	9,643.00	0.00	100.0%
364000 · Proceeds from Debt	202,324.22	202,325.00	-0.78	100.0%
Total Income	7,948,253.82	8,005,394.00	-57,140.18	99.3%

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
Expense				
510000 · PERSONNEL COST				
512000 · SALARIES REGULAR TOTAL				
512100 · SALARIES - OPS & SURPRESSION				
515300 · TOTAL STATE SUPP COMP	3,290.00			
515310 · STATE SUPP COMP- REGULAR				
Total 515300 · TOTAL STATE SUPP COMP	3,290.00			
512100 · SALARIES - OPS & SURPRESSION - Other	2,652,165.09			
Total 512100 · SALARIES - OPS & SURPRESSION	2,655,455.09			
512000 · SALARIES REGULAR TOTAL - Other	0.00	2,815,311.00	-2,815,311.00	0.0%
Total 512000 · SALARIES REGULAR TOTAL	2,655,455.09	2,815,311.00	-159,855.91	94.3%
514100 · OVER TIME PAY - TOTAL				
514110 · OVER TIME PAY - REGULAR	361,267.81	200,000.00	161,267.81	180.6%
Total 514100 · OVER TIME PAY - TOTAL	361,267.81	200,000.00	161,267.81	180.6%
514200 · OVER TIME PAY - FLSA - TOTAL				
514210 · OVER TIME PAY - FLSA - REG	156,948.39	168,539.00	-11,590.61	93.1%
Total 514200 · OVER TIME PAY - FLSA - TOTAL	156,948.39	168,539.00	-11,590.61	93.1%
515200 · HOLIDAY PAY TOTAL				
515210 · HOLIDAY PAY - REGULAR	72,552.52	75,958.00	-3,405.48	95.5%
Total 515200 · HOLIDAY PAY TOTAL	72,552.52	75,958.00	-3,405.48	95.5%
516000 · VACATION SELL BACK TOTAL				
516100 · VACATION SELL BACK - REGULAR	51,888.22	52,000.00	-111.78	99.8%
Total 516000 · VACATION SELL BACK TOTAL	51,888.22	52,000.00	-111.78	99.8%
517000 · SICK LEAVE SELL BACK TOTAL				
517100 · SICK LEAVE SELL BACK - REG	37,190.02	37,500.00	-309.98	99.2%
Total 517000 · SICK LEAVE SELL BACK TOTAL	37,190.02	37,500.00	-309.98	99.2%
521000 · FICA (SOC SEC/MEDICARE) TOTAL				
521100 · FICA - REGULAR	250,133.85	251,431.00	-1,297.15	99.5%
Total 521000 · FICA (SOC SEC/MEDICARE) TOTAL	250,133.85	251,431.00	-1,297.15	99.5%
522000 · RETIREMENT TOTAL				
522100 · RETIREMENT - REGULAR	991,683.39	918,610.00	73,073.39	108.0%
Total 522000 · RETIREMENT TOTAL	991,683.39	918,610.00	73,073.39	108.0%

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
523000 · GROUP INSURANCE				
523100 · HEALTH INSURANCE				
523110 · Regular	771,175.36			
526100 · Medical Clinic	36,666.30			
523100 · HEALTH INSURANCE - Other	6,177.53			
Total 523100 · HEALTH INSURANCE	814,019.19			
523111 · HEALTH INSURANCE-COMMISSIONERS		4,000.00	3,773.30	194.3%
523200 · DENTAL INSURANCE	7,773.30			
523210 · Regular	44,824.27			
Total 523200 · DENTAL INSURANCE	44,824.27			
523000 · GROUP INSURANCE - Other	0.00	825,000.00	-825,000.00	0.0%
Total 523000 · GROUP INSURANCE	866,616.76	829,000.00	37,616.76	104.5%
524000 · WORKERS' COMP TOTAL				
524100 · WKRS' COMP - REGULAR	138,483.00	150,000.00	-11,517.00	92.3%
Total 524000 · WORKERS' COMP TOTAL	138,483.00	150,000.00	-11,517.00	92.3%
525000 · UNEMPLOYMENT TOTAL				
525100 · UNEMPLOYMENT - REGULAR	0.00	57,500.00	-57,500.00	0.0%
Total 525000 · UNEMPLOYMENT TOTAL	0.00	57,500.00	-57,500.00	0.0%
527000 · Retirement Health Savings	54,166.67			
Total 510000 · PERSONNEL COST	5,636,385.72	5,555,849.00	80,536.72	101.4%
530000 · OPERATING EXPENDITURES				
531100 · EMPLOYEE PHYSICALS TOTAL				
531110 · EMPLOYEE PHYSICALS - REGULAR	8,510.00	20,000.00	-11,490.00	42.6%
Total 531100 · EMPLOYEE PHYSICALS TOTAL	8,510.00	20,000.00	-11,490.00	42.6%
531200 · LEGAL FEES				
531210 · LEGAL FEES - GENERAL COUNSEL	13,075.00			
531220 · LEGAL FEES - LABOR ATTORNEY	6,407.50			
531200 · LEGAL FEES - Other	0.00	40,000.00	-40,000.00	0.0%
Total 531200 · LEGAL FEES	19,482.50	40,000.00	-20,517.50	48.7%
531310 · PROPERTY APPRAISER	44,749.58	45,000.00	-250.42	99.4%
531320 · TAX COLLECTOR	150,416.46	145,289.00	5,127.46	103.5%

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
531400 · PROFESSIONAL SERVICES				
531401 · Professional Srv-Lexipol	9,116.78	8,000.00	1,116.78	114.0%
531430 · Background Investigations	3,233.56			
531400 · PROFESSIONAL SERVICES - Other	7,832.12	10,000.00	-2,167.88	78.3%
Total 531400 · PROFESSIONAL SERVICES	20,182.46	18,000.00	2,182.46	112.1%
531500 · INSPECTIONS MOU				
532100 · AUDIT	1,158.75			
540000 · TRAVEL AND PER DIEM TOTAL	36,000.00	35,000.00	1,000.00	102.9%
540300 · TRAVEL & PER DIEM - ADMIN & BOC	39,127.15	30,000.00	9,127.15	130.4%
Total 540000 · TRAVEL AND PER DIEM TOTAL	39,127.15	30,000.00	9,127.15	130.4%
541000 · COMMUNICATIONS				
541100 · TELEPHONE / INTERNET				
541110 · Comcast - Station 30	4,460.33			
541120 · Comcast - Station 31	1,615.12			
541130 · Comcast - Station 32	7,873.01			
Total 541100 · TELEPHONE / INTERNET	13,948.46			
541200 · CABLE TV				
541210 · Direct TV - Station 30	48.49			
541220 · Direct TV - Station 31	483.65			
Total 541200 · CABLE TV	532.14			
541400 · VERIZON/AT&T				
541000 · COMMUNICATIONS - Other	13,669.84	60,000.00	-56,520.18	5.8%
3,479.82				
Total 541000 · COMMUNICATIONS	31,630.26	60,000.00	-28,369.74	52.7%
542100 · POSTAGE				
542200 · SHIPPING	847.26	1,000.00	-152.74	84.7%
543000 · UTILITIES	46.75			
543100 · ELECTRICAL POWER				
543110 · LCEC - Station 30	38,161.57			
543120 · LCEC - Station 31	4,135.66			
543130 · LCEC - Station 32	47,192.31			
Total 543100 · ELECTRICAL POWER	89,489.54			
543200 · WATER/SEWER				
543210 · Water/Sewer - Station 30	5,356.67			
543220 · Water/Sewer - Station 31	948.89			
543230 · Water/Sewer - Station 32	11,978.40			
543200 · WATER/SEWER - Other	226.30			
Total 543200 · WATER/SEWER	18,510.26			

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
543400 · GARBAGE				
543410 · Garbage - Station 30	9,402.25			
543420 · Garbage - Station 31	1,052.54			
543430 · Garbage - Station 32	6,834.05			
543400 · GARBAGE - Other	265.93			
Total 543400 · GARBAGE	17,554.77			
543000 · UTILITIES - Other	0.00	130,000.00	-130,000.00	0.0%
Total 543000 · UTILITIES	125,554.57	130,000.00	-4,445.43	96.6%
544000 · RENTALS AND LEASES	1,283.67	5,000.00	-3,716.33	25.7%
545000 · LIABILITY INSURANCE	231,649.93	247,904.00	-16,254.07	93.4%
546100 · REPAIR & MAINT VEHICLE	87,852.35	75,000.00	12,852.35	117.1%
546110 · R&M VEHICLE - OPS AND ADMIN	87,852.35	75,000.00	12,852.35	117.1%
Total 546100 · REPAIR & MAINT VEHICLE	87,852.35	75,000.00	12,852.35	117.1%
546200 · REPAIR & MAINT EQUIP	654.00			
546201 · R&M F.F. & RESCUE EQUIP	654.00			
546202 · R&M CASCADE & AIR QUAL TEST	2,496.46			
546204 · R&M BUNKER GEAR	1,746.20			
546250 · R&M OFFICE EQUIPMENT	1,171.52			
546200 · REPAIR & MAINT EQUIP - Other	32,630.83			
Total 546200 · REPAIR & MAINT EQUIP	38,699.01	29,500.00	9,199.01	131.2%
546300 · REPAIR & MAINT BLDG	15,716.91			
546310 · R&M - BLDG - Station 30	15,716.91			
546320 · R&M - BLDG - Station 31	4,611.00			
546330 · R&M - BLDG - Station 32	62,418.94			
546300 · REPAIR & MAINT BLDG - Other	2,252.22			
Total 546300 · REPAIR & MAINT BLDG	84,999.07	85,000.00	-0.93	100.0%
546400 · REPAIR & MAINT GENERATORS	5,759.00			
546430 · R&M - GENERATORS - STN 32	5,759.00			
Total 546400 · REPAIR & MAINT GENERATORS	5,759.00			
546500 · HVAC Maintenance	500.80			
546510 · R&M - HVAC - Station 30	500.80			
546520 · R&M - HVAC - Station 31	272.00			
546530 · R&M - HVAC - Station 32	14,410.57			
Total 546500 · HVAC Maintenance	15,183.37			

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
546600 · PEST CONTROL				
546610 · PEST CONTROL - Station 30	1,153.00			
546620 · PEST CONTROL - Station 31	629.00			
546630 · PEST CONTROL - Station 32	1,158.50			
Total 546600 · PEST CONTROL	2,940.50			
546700 · LAWN CARE				
546710 · LAWN CARE - Station 30	4,300.00			
546720 · LAWN CARE - Station 31	1,550.00			
546730 · LAWN CARE - Station 32	7,349.00			
546700 · LAWN CARE - Other	750.00			
Total 546700 · LAWN CARE	13,949.00			
548100 · LEGAL ADVERTISING				
548210 · PUBLIC EDUCATION	102.56	4,000.00	-3,897.44	2.6%
549300 · MISCELLANEOUS EXPENSE	8,863.01			
551000 · OFFICE SUPPLIES	3,396.23	5,000.00	-1,603.77	67.9%
551100 · OFFICE SUPPLIES - GENERAL	2,050.17	3,500.00	-1,449.83	58.6%
551000 · OFFICE SUPPLIES - Other	4,055.00			
Total 551000 · OFFICE SUPPLIES	6,105.17	3,500.00	2,605.17	174.4%
552100 · EMS SUPPLIES				
552110 · F.F. RESCUE SUPPLIES	9,976.17	12,000.00	-2,023.83	83.1%
552120 · SUPPLIES - OPERATING	12,006.41	18,000.00	-5,993.59	66.7%
552125 · PERSONAL PROTECTIVE EQUIPMENT	5,270.97			
552130 · MINOR EQUIPMENT	725.12	10,000.00	-9,274.88	7.3%
552131 · MINOR EQUIPMENT - OPS & ADMIN	9,917.66	25,000.00	-15,082.34	39.7%
552130 · MINOR EQUIPMENT - Other	2,021.38			
Total 552130 · MINOR EQUIPMENT	11,939.04	25,000.00	-13,060.96	47.8%
552140 · BUNKER GEAR SUPPLIES				
552141 · BNKR GEAR SUPPLIES- OPS & ADM	6,558.90			
552140 · BUNKER GEAR SUPPLIES - Other	8,736.56			
Total 552140 · BUNKER GEAR SUPPLIES	15,295.46			
552150 · STATION (JANITORIAL) SUPPLIES				
552151 · JANITORIAL SUPPLIES - 30	935.50			
552152 · JANITORIAL SUPPLIES - 31	1,682.74			
552153 · JANITORIAL SUPPLIES - 32	1,053.39			
552150 · STATION (JANITORIAL) SUPPLIES - Other	8,102.68	15,000.00	-6,897.32	54.0%
Total 552150 · STATION (JANITORIAL) SUPPLIES	11,774.31	15,000.00	-3,225.69	78.5%

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
552160 · STATION (NON JANITORIAL)				
552161 · NON-JANITORIAL SUPPLIES- 30	1,092.99			
552162 · NON-JANITORIAL SUPPLIES- 31	1,952.67			
552163 · NON-JANITORIAL SUPPLIES- 32	4,784.41			
Total 552160 · STATION (NON JANITORIAL)	7,830.07			
552180 · FUEL & OIL				
552181 · FUEL & OIL - OPERATIONS	30,513.93	70,000.00	-39,486.07	43.6%
552180 · FUEL & OIL - Other	27,499.57			
Total 552180 · FUEL & OIL	58,013.50	70,000.00	-11,986.50	82.9%
552200 · UNIFORMS				
552210 · UNIFORMS - OPERATIONS	28,349.10	25,000.00	3,349.10	113.4%
552200 · UNIFORMS - Other	212.00			
Total 552200 · UNIFORMS	28,561.10	25,000.00	3,561.10	114.2%
552300 · TRAINING SUPPLIES				
552410 · COMPUTER EQUIPMENT	842.19	3,000.00	-2,157.81	28.1%
552411 · COMPUTER EQUIPMENT - OPS	11,486.67	17,500.00	-6,013.33	65.6%
Total 552410 · COMPUTER EQUIPMENT	11,486.67	17,500.00	-6,013.33	65.6%
552420 · COMPUTER MAINT. SOFTWARE, TRG				
552421 · COMP MAINT. SOFTWARE, TRG-OPS	67,003.26	60,000.00	-60,000.00	0.0%
552420 · COMPUTER MAINT. SOFTWARE, TRG - Other	0.00			
Total 552420 · COMPUTER MAINT. SOFTWARE, TRG	67,003.26	60,000.00	7,003.26	111.7%
552430 · COMMUNICATION (RADIO)				
552440 · COMMUNICATION (PHONE)	3,532.00	5,000.00	-1,468.00	70.6%
552500 · FURNITURE				
552530 · FURNITURE - STN 32	1,650.00			
Total 552500 · FURNITURE	1,650.00			
554100 · BOOKS & DUES				
554110 · BOOKS & DUES - OPS/ADMIN	5,785.00	6,000.00	-215.00	96.4%
Total 554100 · BOOKS & DUES	5,785.00	6,000.00	-215.00	96.4%
555000 · EDUCATION/TRAINING				
555100 · EDUC/TRAINING - OPS/ADMIN	40,411.13	30,000.00	10,411.13	134.7%
555500 · TRAINING SUPPLIES	1,327.78			
Total 555000 · EDUCATION/TRAINING	41,738.91	30,000.00	11,738.91	139.1%
Total 530000 · OPERATING EXPENDITURES	1,273,420.52	1,275,693.00	-2,272.48	99.8%

IMMOKALEE FIRE CONTROL DISTRICT
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
560000 · CAPITAL OUTLAY				
563000 · CAP OUTLAY -FIRE EQ GRANT MATCH	0.00	5,000.00	-5,000.00	0.0%
564000 · CAP OUTLAY -TRAINING EQUIPMENT				
564100 · CAP OUTLAY - F.F / RESCUE EQUIP	0.00	30,000.00	-30,000.00	0.0%
564110 · CAP OUT-F.F/RESCUE EQUIP - OPS	0.00	10,000.00	-10,000.00	0.0%
564191 · CAP OUTLAY-PROTECTIVE GEAR				
Total 564100 · CAP OUTLAY - F.F / RESCUE EQUIP	0.00	40,000.00	-40,000.00	0.0%
564200 · CAP OUTLAY - COMM EQUIP				
564210 · CAP OUTLAY - COMM EQUIP - OPS	3,380.00	10,000.00	-6,620.00	33.8%
Total 564200 · CAP OUTLAY - COMM EQUIP	3,380.00	10,000.00	-6,620.00	33.8%
564500 · CAP OUTLAY - COMPUTER EQUIP				
564510 · CAP OUT-COMP EQUIP-OPS/ADMIN	0.00	20,000.00	-20,000.00	0.0%
Total 564500 · CAP OUTLAY - COMPUTER EQUIP	0.00	20,000.00	-20,000.00	0.0%
564600 · CAP OUTLAY - VEHICLES				
564650 · CAP OUT-VEHICLES-STAFF-OPS/ADM	202,324.22	202,325.00	-202,325.00	0.0%
564600 · CAP OUTLAY - VEHICLES - Other	0.00			
Total 564600 · CAP OUTLAY - VEHICLES	202,324.22	202,325.00	-0.78	100.0%
Total 564000 · CAP OUTLAY -TRAINING EQUIPMENT	205,704.22	272,325.00	-66,620.78	75.5%
565000 · CAP OUTLAY - BLDG CONSTR				
565100 · CAP OUT - CONST IN PROG ST 30	289,478.77	290,000.00	-521.23	99.8%
565102 · CONST IN PROG ST 30 STATE	0.00			
Total 565000 · CAP OUTLAY - BLDG CONSTR	289,478.77	290,000.00	-521.23	99.8%
Total 560000 · CAPITAL OUTLAY	495,182.99	567,325.00	-72,142.01	87.3%
571000 · Debt Service-Principal	292,153.78	482,000.00	-189,846.22	60.6%
571100 · Debt Service - Interest	169,065.05	107,000.00	62,065.05	158.0%
Total Expense	7,866,208.06	7,987,867.00	-121,658.94	98.5%
Net Income	82,045.76	17,527.00	64,518.76	468.1%

2023-2024 IMPACT FEE FUND BUDGET TO ACTUAL FINANCIAL STATEMENT - AUGUST 31, 2024

	Actual 8/31/2024	AMENDED 23/24 BUDGET	Over (Under) Budget	Percentage of Budget
Balance Forward - Deferred Revenue (Cash Reserves)	\$ 3,306,228	\$ 3,306,228		
Revenue				
001 Impact Fee Revenue	\$ 1,818,494	\$ 2,000,000	\$ (181,506)	90.92%
002 Interest Income	129,431	120,000	9,431	107.86%
003 Proceeds from Debt		-	-	
Total Revenue	1,947,925	2,120,000	(172,075)	91.88%
	-			
Expenses				
030 Tax Collector Fees	\$ 18,148	\$ 20,000	\$ (1,852)	90.74%
031 Professional Fees -Impact Fee Study		-	-	
032 Legal Fees		5,000		
033 Vehicles	1,266,468	1,254,738		
034 Station and Fire Equipment	164,618	175,000		
035 Construction - Station 30	59,291	75,000		
036 Construction - Station 32		-	-	
Expenses	1,508,525	1,529,738	(1,852)	98.61%
	-			
Debt Service				
038 Principal-Engine Lease & Construction Loan	419,085	450,382	(31,297)	93.05%
039 Interest-Engine Lease & Construction Loan	167,506	210,000	(42,494)	79.76%
Total Debt Service	586,591	\$ 660,382	(73,791)	88.83%
Total Expenses	2,095,116	2,190,120	(75,643)	95.66%
DEFERRED REVENUE 10-01-20	3,306,228	3,306,228		
TOTAL REVENUE	1,947,925	2,120,000		
TOTAL EXPENSES	(2,095,116)	(2,190,120)		
Ending Deferred Revenue (Cash Reserves) 9-30-24	3,159,037	3,236,108		

IFCD- IMPACT FUND
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
Income				
324100 · IMPACT FEE REVENUE	1,818,494.14	2,000,000.00	-181,505.86	90.9%
361100 · IMPACT FEE INTEREST EARNED	129,430.83	120,000.00	9,430.83	107.9%
Total Income	1,947,924.97	2,120,000.00	-172,075.03	91.9%
Gross Profit	1,947,924.97	2,120,000.00	-172,075.03	91.9%
Expense				
531320 · TAX COLLECTOR COMMISSIONS	18,147.81	20,000.00	-1,852.19	90.7%
531412 · Legal Fees	0.00	5,000.00	-5,000.00	0.0%
531600 · CONSTRUCTION - TOTAL				
531620 · CONSTRUCTION - STATION 31	0.00	0.00	0.00	0.0%
Total 531600 · CONSTRUCTION - TOTAL	0.00	0.00	0.00	0.0%
552140 · BUNKER GEAR	7,422.90			
564100 · FF/RESCUE & STATION EQUIPMENT				
564110 · FF/RESCUE EQUIP - OPS & ADMIN	37,263.54			
Total 564100 · FF/RESCUE & STATION EQUIPMENT	37,263.54			
564200 · COMM EQUIP - TOTAL				
564210 · COMM EQUIP - OPS & ADMIN	103,890.71			
Total 564200 · COMM EQUIP - TOTAL	103,890.71			
564400 · STATION EQUIPMENT				
564410 · STA. EQUIP - OPS/ADMIN - STA 30	0.00	175,000.00	-175,000.00	0.0%
564430 · STA. EQUIP - OPS/ADMIN - STA 32	11,795.00			
Total 564400 · STATION EQUIPMENT	11,795.00	175,000.00	-163,205.00	6.7%
564500 · COMPUTER EQUIPMENT - TOTAL				
564510 · COMP EQUIP - OPS & ADMIN	4,247.47			
Total 564500 · COMPUTER EQUIPMENT - TOTAL	4,247.47			
564600 · VEHICLES - TOTAL				
564610 · VEHICLES - FIRE APPARATUS	1,029,738.00			
564650 · VEHICLES - STAFF - OPS & ADMIN	236,728.96	1,254,738.00	-1,018,009.04	18.9%
Total 564600 · VEHICLES - TOTAL	1,266,466.96	1,254,738.00	11,728.96	100.9%
565000 · BUILDING CONSTRUCTION - TOTAL				
565100 · BLDG CONSTRUCTION - Station 30	59,290.84	75,000.00	-15,709.16	79.1%
Total 565000 · BUILDING CONSTRUCTION - TOTAL	59,290.84	75,000.00	-15,709.16	79.1%

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Accrual Basis

IFCD- IMPACT FUND
Profit & Loss Budget vs. Actual
October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget	% of Budget
570000 · LOAN PRINCIPAL	419,084.79	450,382.00	-31,297.21	93.1%
571000 · LOAN INTEREST	167,506.39	210,000.00	-42,493.61	79.8%
Total Expense	2,095,116.41	2,190,120.00	-95,003.59	95.7%
Net Income	-147,191.44	-70,120.00	-77,071.44	209.9%

IMMOKALEE FIRE CONTROL DISTRICT

Trial Balance

As of August 31, 2024

	Aug 31, 24	
	Debit	Credit
101000 · FNB CHECKING	88,998.52	
101001 · First Bank Money Market	1,882,613.57	
102000 · FNB MONEY MARKET	832,587.47	
103000 · FL FIT	26,565.12	
104000 · First Foundation Donation Acct	1,237.69	
105000 · PETTY CASH	0.00	
11000 · Accounts Receivable	0.00	
110000 · PAYROLL CLEARING ACCOUNT	0.00	
120000 · DUE FROM OTHER GOVERNMENTS	0.00	
131000 · DUE FROM IMPACT	0.00	
155000 · PREPAID EXPENSES	10,339.81	
170000 · Exchange	0.00	
64000 · LAND	390,256.14	
64200 · BUILDING	13,316,995.52	
64300 · CONSTRUCTION IN PROGRESS	6,508,106.06	
64400 · FURNITURE AND FIXTURES	505,423.38	
64500 · EQUIPMENT	1,803,655.65	
64600 · AUTOS & TRUCKS	4,840,527.42	
680000 · AMOUNT TO BE PROVIDED	343,068.45	
200000 · ACCOUNTS PAYABLE		22,125.30
211000 · ACCRUED EXPENSES	0.00	
220000 · ACCRUED COMPENSATED ABSENCES		343,068.45
221000 · ACCRUED PAYROLL	0.00	
222000 · AFLAC INSURANCE DEDUCTIONS	0.00	
223000 · PAYROLL LIABILITIES	0.00	
224000 · RETIREMENT PAYABLE	0.00	
22410 · Accrued Expenses	0.00	
224100 · Due to Impact Fee Fund	0.00	
224200 · DUE TO OTHER GOVERNMENTS	0.00	
225100 · RETAINAGE PAYABLE	0.00	
960000 · INVESTMENT IN FIXED ASSETS		27,364,964.17
284190 · RESERVES FORWARD - UNASSIGNED	0.00	
30000 · Opening Balance Equity	0.00	
32000 · Unrestricted Net Assets		2,738,171.12
311100 · AD VALOREM TAXES		7,371,065.57
335210 · STATE FIREFIGHTER SUPP COMP.		1,260.00
337200 · LOCAL GOVT GRANT - CDGB		101,664.66
347400 · SPECIAL EVENT FEES		1,260.00
361100 · INTEREST INCOME		176,604.75
362000 · RENTS & ROYALTIES INCOME		5,812.88
362001 · RENT - STATION 31 - CCEMS		4,380.66
364000 · DISPOSITION OF FIXED ASSETS		20,000.00
365000 · SALE OF SURPLUS MATERIALS		500.00
366000 · DONATIONS RECEIVED		3.27
369901 · RETIREE HEALTH INS REIMB		500.01
369902 · OTHER MISC REVENUE		51,997.11
367000 · Donations - St. 32 Bricks		1,237.69
369905 · Ave Maria Stewardship		9,643.00
384000 · Proceeds from Debt		202,324.22
512000 · SALARIES REGULAR TOTAL	0.00	
512100 · SALARIES - OPS & SURPRESSION	2,652,165.09	
515310 · STATE SUPP COMP- REGULAR	3,290.00	
514110 · OVER TIME PAY - REGULAR	361,267.81	
514210 · OVER TIME PAY - FLSA - REG	156,948.39	
515210 · HOLIDAY PAY - REGULAR	72,552.52	
516100 · VACATION SELL BACK - REGULAR	51,888.22	
517100 · SICK LEAVE SELL BACK - REG	37,190.02	
521100 · FICA - REGULAR	250,133.85	
522100 · RETIREMENT - REGULAR	991,683.39	
523100 · HEALTH INSURANCE	6,177.53	
523110 · Regular	771,175.36	
526100 · Medical Clinic	36,666.30	
523111 · HEALTH INSURANCE-COMMISSIONERS	7,773.30	
523210 · Regular	44,824.27	

IMMOKALEE FIRE CONTROL DISTRICT
Trial Balance
As of August 31, 2024

	Aug 31, 24	
	Debit	Credit
524100 · WKRS' COMP - REGULAR	138,483.00	
525100 · UNEMPLOYMENT - REGULAR	0.00	
527000 · Retirement Health Savings	54,166.67	
531110 · EMPLOYEE PHYSICALS - REGULAR	8,510.00	
531210 · LEGAL FEES - GENERAL COUNSEL	13,075.00	
531220 · LEGAL FEES - LABOR ATTORNEY	6,407.50	
531310 · PROPERTY APPRAISER	44,749.58	
531320 · TAX COLLECTOR	150,416.46	
531400 · PROFESSIONAL SERVICES	7,832.12	
531401 · Professional Srv-Lexipol	9,116.78	
531430 · Background Investigations	3,233.56	
531500 · INSPECTIONS MOU	1,158.75	
532100 · AUDIT	36,000.00	
540300 · TRAVEL & PER DIEM - ADMIN & BOC	39,127.15	
541000 · COMMUNICATIONS	3,479.82	
541110 · Comcast - Station 30	4,460.33	
541120 · Comcast - Station 31	1,615.12	
541130 · Comcast - Station 32	7,873.01	
541210 · Direct TV - Station 30	48.49	
541220 · Direct TV - Station 31	483.65	
541400 · VERIZON/AT&T	13,669.84	
542100 · POSTAGE	847.26	
542200 · SHIPPING	46.75	
543110 · LCEC - Station 30	38,161.57	
543120 · LCEC - Station 31	4,135.66	
543130 · LCEC - Station 32	47,192.31	
543200 · WATER/SEWER	226.30	
543210 · Water/Sewer - Station 30	5,356.67	
543220 · Water/Sewer - Station 31	948.89	
543230 · Water/Sewer - Station 32	11,978.40	
543400 · GARBAGE	265.93	
543410 · Garbage - Station 30	9,402.25	
543420 · Garbage - Station 31	1,052.54	
543430 · Garbage - Station 32	6,834.05	
544000 · RENTALS AND LEASES	1,283.67	
545000 · LIABILITY INSURANCE	231,649.93	
546110 · R&M VEHICLE - OPS AND ADMIN	87,852.35	
546200 · REPAIR & MAINT EQUIP	32,630.83	
546201 · R&M F.F. & RESCUE EQUIP	654.00	
546202 · R&M CASCADE & AIR QUALTEST	2,496.46	
546204 · R&M BUNKER GEAR	1,746.20	
546250 · R&M OFFICE EQUIPMENT	1,171.52	
546300 · REPAIR & MAINT BLDG	2,252.22	
546310 · R&M - BLDG - Station 30	15,716.91	
546320 · R&M - BLDG - Station 31	4,611.00	
546330 · R&M - BLDG - Station 32	62,418.94	
546430 · R&M - GENERATORS - STN 32	5,759.00	
546510 · R&M - HVAC - Station 30	500.80	
546520 · R&M - HVAC - Station 31	272.00	
546530 · R&M - HVAC - Station 32	14,410.57	
546610 · PEST CONTROL - Station 30	1,153.00	
546620 · PEST CONTROL - Station 31	629.00	
546630 · PEST CONTROL - Station 32	1,158.50	
546700 · LAWN CARE	750.00	
546710 · LAWN CARE - Station 30	4,300.00	
546720 · LAWN CARE - Station 31	1,550.00	
546730 · LAWN CARE - Station 32	7,349.00	
548100 · LEGAL ADVERTISING	102.56	
548210 · PUBLIC EDUCATION	8,863.01	
549300 · MISCELLANEOUS EXPENSE	3,396.23	
551000 · OFFICE SUPPLIES	4,055.00	
551100 · OFFICE SUPPLIES - GENERAL	2,050.17	
552100 · EMS SUPPLIES	9,976.17	
552110 · F.F. RESCUE SUPPLIES	12,006.41	

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Accrual Basis

IMMOKALEE FIRE CONTROL DISTRICT
Trial Balance
As of August 31, 2024

	Aug 31, 24	
	Debit	Credit
552120 · SUPPLIES - OPERATING	5,270.97	
552125 · PERSONAL PROTECTIVE EQUIPMENT	725.12	
552130 · MINOR EQUIPMENT	2,021.38	
552131 · MINOR EQUIPMENT - OPS & ADMIN	9,917.66	
552140 · BUNKER GEAR SUPPLIES	8,736.56	
552141 · BNKR GEAR SUPPLIES- OPS & ADM	6,558.90	
552150 · STATION (JANITORIAL) SUPPLIES	8,102.68	
552151 · JANITORIAL SUPPLIES - 30	935.50	
552152 · JANITORIAL SUPPLIES - 31	1,682.74	
552153 · JANITORIAL SUPPLIES - 32	1,053.39	
552161 · NON-JANITORIAL SUPPLIES- 30	1,092.99	
552162 · NON-JANITORIAL SUPPLIES- 31	1,952.67	
552163 · NON-JANITORIAL SUPPLIES- 32	4,784.41	
552180 · FUEL & OIL	27,499.57	
552181 · FUEL & OIL - OPERATIONS	30,513.93	
552200 · UNIFORMS	212.00	
552210 · UNIFORMS - OPERATIONS	28,349.10	
552300 · TRAINING SUPPLIES	842.19	
552411 · COMPUTER EQUIPMENT - OPS	11,486.67	
552421 · COMP MAINT, SOFTWARE, TRG-OPS	67,003.26	
552430 · COMMUNICATION (RADIO)	3,532.00	
552440 · COMMUNICATION (PHONE)	1,501.73	
552530 · FURNITURE - STN 32	1,650.00	
554110 · BOOKS & DUES - OPS/ADMIN	5,785.00	
555100 · EDUC/TRAINING - OPS/ADMIN	40,411.13	
555500 · TRAINING SUPPLIES	1,327.78	
564210 · CAP OUTLAY - COMM EQUIP - OPS	3,380.00	
564650 · CAP OUT-VEHICLES-STAFF-OPS/ADM	202,324.22	
565100 · CAP OUT - CONST IN PROG ST 30	289,478.77	
565102 · CONST IN PROG ST 30 STATE	0.00	
571000 · Debt Service-Principal	292,153.78	
571100 · Debt Service - Interest	169,065.05	
TOTAL	38,416,582.86	38,416,582.86

IFCD- IMPACT FUND

Trial Balance

As of August 31, 2024

	Aug 31, 24	
	Debit	Credit
100 · Cash in Bank-FFI	3,006,229.82	
101000 · FL-FIT	164,806.54	
120000 · Due From Other Governments	0.00	
125000 · Due from General Fund	0.00	
20000 · Accounts Payable	0.00	
201000 · Retainage Payable	0.00	
223000 · Deferred Revenue		3,306,227.80
223100 · Deferred Revenue-Barron Collier		12,000.00
22421 · Due to General Fund	0.00	
224220 · Due To Other Governments	0.00	
31500 · Temp. Restricted Net Assets	0.00	
32000 · Unrestricted Net Assets	0.00	
324100 · IMPACT FEE REVENUE		1,818,494.14
361100 · IMPACT FEE INTEREST EARNED		129,430.83
531320 · TAX COLLECTOR COMMISSIONS	18,147.81	
552140 · BUNKER GEAR	7,422.90	
564110 · FF/RESCUE EQUIP - OPS & ADMIN	37,263.54	
564210 · COMM EQUIP - OPS & ADMIN	103,890.71	
564430 · STA. EQUIP - OPS/ADMIN - STA 32	11,795.00	
564510 · COMP EQUIP - OPS & ADMIN	4,247.47	
564610 · VEHICLES - FIRE APPARATUS	1,029,738.00	
564650 · VEHICLES - STAFF - OPS & ADMIN	236,728.96	
565100 · BLDG CONSTRUCTION - Station 30	59,290.84	
570000 · LOAN PRINCIPAL	419,084.79	
571000 · LOAN INTEREST	167,506.39	
TOTAL	5,266,152.77	5,266,152.77

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IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Summary
101000 · FNB CHECKING, Period Ending 08/31/2024

	<u>Aug 31, 24</u>
Beginning Balance	149,966.30
Cleared Transactions	
Checks and Payments - 208 items	-875,514.73
Deposits and Credits - 10 items	834,797.68
Total Cleared Transactions	<u>-40,717.05</u>
Cleared Balance	<u>109,249.25</u> ✓
Uncleared Transactions	
Checks and Payments - 24 items	-33,164.65
Total Uncleared Transactions	<u>-33,164.65</u>
Register Balance as of 08/31/2024	<u>76,084.60</u> ✓
New Transactions	
Checks and Payments - 2 items	-41.75
Total New Transactions	<u>-41.75</u>
Ending Balance	<u>76,042.85</u>

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9/3/24

IMMOKALEE FIRE CONTROL DISTRICT

Reconciliation Detail

101000 · FNB CHECKING, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						149,966.30
Cleared Transactions						
Checks and Payments - 208 items						
Bill Pmt -Check	06/26/2024	40031	North Collier Fire Co...	X	-11,444.55	-11,444.55
Bill Pmt -Check	07/03/2024	40034	All Digital Technology	X	-600.00	-12,044.55
Bill Pmt -Check	07/15/2024	COM8...	Comcast	X	-162.90	-12,207.45
Bill Pmt -Check	07/17/2024	40078	Michael J. Choate	X	-665.00	-12,872.45
Bill Pmt -Check	07/23/2024	COM8...	Comcast	X	-254.28	-13,126.73
Bill Pmt -Check	07/25/2024	40089	Florida Blue	X	-67,834.39	-80,961.12
Bill Pmt -Check	07/25/2024	40084	Arthur J. Gallagher ...	X	-18,430.00	-99,391.12
Bill Pmt -Check	07/25/2024	40128	North Collier Fire Co...	X	-4,160.65	-103,551.77
Bill Pmt -Check	07/25/2024	40091	Guardian	X	-3,961.34	-107,513.11
Bill Pmt -Check	07/25/2024	40090	Florida SouthWester...	X	-2,880.04	-110,393.15
Bill Pmt -Check	07/25/2024	40096	North Collier Fire Co...	X	-2,259.64	-112,652.79
Bill Pmt -Check	07/25/2024	40093	Lee County Electric ...	X	-512.39	-113,165.18
Bill Pmt -Check	07/29/2024	COM8...	Comcast	X	-162.90	-113,328.08
Liability Check	07/31/2024	PR7102	AFLAC	X	-2,358.86	-115,686.94
Liability Check	07/31/2024	PR7101	AXA	X	-1,750.00	-117,436.94
Bill Pmt -Check	08/01/2024	40140	Elan Financial Servi...	X	-9,267.17	-126,704.11
Bill Pmt -Check	08/01/2024	40137	DAVIS OIL CO.,INC.	X	-5,474.10	-132,178.21
Bill Pmt -Check	08/01/2024	40130	AccessMD	X	-3,333.33	-135,511.54
Bill Pmt -Check	08/01/2024	40144	Municipal Emergenc...	X	-3,192.90	-138,704.44
Bill Pmt -Check	08/01/2024	40135	Ave Maria Utility Co...	X	-1,270.05	-139,974.49
Bill Pmt -Check	08/01/2024	40143	More Space Place	X	-825.00	-140,799.49
Bill Pmt -Check	08/01/2024	40133	All Roads Kenworth	X	-776.10	-141,575.59
General Journal	08/01/2024			X	-698.80	-142,274.39
Bill Pmt -Check	08/01/2024	40145	Ten-8 Fire & Safety,...	X	-686.08	-142,960.47
Bill Pmt -Check	08/01/2024	40136	Culligan Water	X	-591.49	-143,551.96
Bill Pmt -Check	08/01/2024	40146	United Uniforms US...	X	-394.80	-143,946.76
Bill Pmt -Check	08/01/2024	40141	John Collins Auto P...	X	-328.48	-144,275.24
Bill Pmt -Check	08/01/2024	40129	ABC Fire Equipment	X	-305.00	-144,580.24
Bill Pmt -Check	08/01/2024	40131	Action Automatic Do...	X	-280.00	-144,860.24
Bill Pmt -Check	08/01/2024	40134	ArchiveSocial, LLC	X	-219.00	-145,079.24
Bill Pmt -Check	08/01/2024	40142	Memphis Equipment...	X	-155.29	-145,234.53
Bill Pmt -Check	08/01/2024	40132	Agustin Rodriguez-	X	-126.00	-145,360.53
Bill Pmt -Check	08/01/2024	40138	DIRECTV	X	-48.49	-145,409.02
General Journal	08/01/2024			X	-20.00	-145,429.02
General Journal	08/02/2024			X	-65.00	-145,494.02
General Journal	08/05/2024			X	-5.44	-145,499.46
General Journal	08/06/2024			X	-123.43	-145,622.89
General Journal	08/06/2024			X	-55.00	-145,677.89
Bill Pmt -Check	08/07/2024	40157	Lee County Electric ...	X	-5,081.31	-150,759.20
Bill Pmt -Check	08/07/2024	40160	North Collier Fire Co...	X	-3,263.88	-154,023.08
Bill Pmt -Check	08/07/2024	40161	US Flashlights	X	-2,346.51	-156,369.59
Bill Pmt -Check	08/07/2024	40158	Melissa Silva & Co.	X	-1,380.00	-157,749.59
Bill Pmt -Check	08/07/2024	40151	DAVIS OIL CO.,INC.	X	-1,292.98	-159,042.57
Bill Pmt -Check	08/07/2024	40148	AT&T Mobility	X	-1,250.21	-160,292.78
Bill Pmt -Check	08/07/2024	40150	Cheney Landscape	X	-1,000.00	-161,292.78
Bill Pmt -Check	08/07/2024	40159	More Space Place	X	-825.00	-162,117.78
Bill Pmt -Check	08/07/2024	40156	John Collins Auto P...	X	-328.48	-162,446.26
Bill Pmt -Check	08/07/2024	40154	Grounds Force P.M.	X	-300.00	-162,746.26
Bill Pmt -Check	08/07/2024	40149	B & B Hydraulics	X	-229.98	-162,976.24
Bill Pmt -Check	08/07/2024	40152	Diversified Administr...	X	-193.00	-163,169.24
Bill Pmt -Check	08/07/2024	40162	Verizon Connect	X	-148.55	-163,317.79
Bill Pmt -Check	08/07/2024	40155	Immokalee Water & ...	X	-135.01	-163,452.80
Bill Pmt -Check	08/07/2024	40153	Goodyear Rubber Pr...	X	-66.60	-163,519.40
Bill Pmt -Check	08/07/2024	40147	All Roads Kenworth	X	-59.75	-163,579.15
Bill Pmt -Check	08/07/2024	40163	WEX Bank	X	-17.31	-163,596.46
General Journal	08/08/2024			X	-30.00	-163,626.46
General Journal	08/09/2024			X	-135.00	-163,761.46
Bill Pmt -Check	08/10/2024	WBN...	WBN Marketing of F...	X	-99.00	-163,860.46
General Journal	08/12/2024			X	-65.00	-163,925.46
General Journal	08/13/2024			X	-157.00	-164,082.46
General Journal	08/13/2024			X	-20.00	-164,102.46
Bill Pmt -Check	08/14/2024	40166	First Bank	X	-10,578.75	-174,681.21
Bill Pmt -Check	08/14/2024	40168	Lee County Electric ...	X	-2,889.40	-177,570.61
Bill Pmt -Check	08/14/2024	40167	Genset Services, Inc.	X	-1,860.00	-179,430.61
Bill Pmt -Check	08/14/2024	40170	Ten-8 Fire & Safety,...	X	-997.59	-180,428.20

IMMOKALEE FIRE CONTROL DISTRICT Reconciliation Detail

101000 · FNB CHECKING, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	08/14/2024	40171	Torcivia, Donlon, Go...	X	-990.00	-181,418.20
Liability Check	08/14/2024	815291	AXA	X	-930.00	-182,348.20
Liability Check	08/14/2024	815292	AXA	X	-820.00	-183,168.20
Bill Pmt -Check	08/14/2024	40164	Amerigas	X	-748.57	-183,916.77
Bill Pmt -Check	08/14/2024	40172	Triserve Fire Protect...	X	-600.00	-184,516.77
Bill Pmt -Check	08/14/2024	40169	Tamiami Ford	X	-225.21	-184,741.98
Liability Check	08/14/2024	815290	Ameritas	X	-225.00	-184,966.98
Bill Pmt -Check	08/14/2024	40165	B&L HARDWARE	X	-104.52	-185,071.50
Liability Check	08/15/2024	815287	United States Treas...	X	-43,855.84	-228,927.34
Paycheck	08/15/2024	815249	CODY A RODGERS	X	-6,343.09	-235,270.43
Paycheck	08/15/2024	815286	WINSTON C SUMM...	X	-6,093.08	-241,363.51
Paycheck	08/15/2024	815242	ALAN T DAVIS	X	-6,004.39	-247,367.90
Paycheck	08/15/2024	815285	THOMAS K CUNNI...	X	-4,750.74	-252,118.64
Paycheck	08/15/2024	815257	JAMES P EIDEL	X	-4,507.74	-256,626.38
Paycheck	08/15/2024	815256	GREGORY R SMITH	X	-4,031.81	-260,658.19
Paycheck	08/15/2024	815269	MICHAEL J CHOATE	X	-3,920.65	-264,578.84
Paycheck	08/15/2024	815262	JAVIER E BARCELA	X	-3,898.84	-268,477.68
Paycheck	08/15/2024	815280	ROBERTO MENDO...	X	-3,777.24	-272,254.92
Paycheck	08/15/2024	815246	BRIAN E HUGHES	X	-3,580.06	-275,834.98
Paycheck	08/15/2024	815284	Taylor D Logan	X	-3,304.56	-279,139.54
Paycheck	08/15/2024	815248	CHRISTIAN J BART...	X	-3,284.33	-282,423.87
Paycheck	08/15/2024	815252	DAVID L PATTERS...	X	-3,278.56	-285,702.43
Paycheck	08/15/2024	815253	DEREK A NEUMAN	X	-3,208.08	-288,910.51
Paycheck	08/15/2024	815259	James West	X	-3,205.52	-292,116.03
Paycheck	08/15/2024	815273	MITCHELL VAN TINE	X	-3,032.12	-295,148.15
Liability Check	08/15/2024	815289	Transamerica	X	-3,028.67	-298,176.82
Paycheck	08/15/2024	815251	David Batiato	X	-3,011.08	-301,187.90
Paycheck	08/15/2024	815261	Jason E Burr	X	-2,964.51	-304,152.41
Paycheck	08/15/2024	815263	JESSIE NECOLETT...	X	-2,904.39	-307,056.80
Paycheck	08/15/2024	815244	ANDRE R BEAUDE...	X	-2,883.79	-309,940.59
Paycheck	08/15/2024	815265	JUSTIN K STRICKL...	X	-2,869.04	-312,809.63
Paycheck	08/15/2024	815255	ERIK J. MILLER	X	-2,842.75	-315,652.38
Paycheck	08/15/2024	815247	Charles T Holman, Jr.	X	-2,657.39	-318,309.77
Paycheck	08/15/2024	815241	AGUSTIN RODRIG...	X	-2,496.96	-320,806.73
Paycheck	08/15/2024	815278	ROBERT C ROOKA...	X	-2,204.06	-323,010.79
Paycheck	08/15/2024	815281	RYNE L. ROSENBA...	X	-2,023.14	-325,033.93
General Journal	08/15/2024			X	-2,000.00	-327,033.93
Paycheck	08/15/2024	815279	Robert K Choate	X	-1,943.65	-328,977.58
Paycheck	08/15/2024	815254	Dimitrios Amasiadis,...	X	-1,839.66	-330,817.24
Paycheck	08/15/2024	815282	Sage C Haislip	X	-1,837.97	-332,655.21
Paycheck	08/15/2024	815274	Nathan C Kopanda	X	-1,716.79	-334,372.00
Paycheck	08/15/2024	815258	James W Montgom...	X	-1,669.33	-336,041.33
Paycheck	08/15/2024	815271	Mike Turrubiardez II	X	-1,668.53	-337,709.86
Paycheck	08/15/2024	815264	Joham Cherisme	X	-1,658.98	-339,368.84
Paycheck	08/15/2024	815260	Jamie M Blaiweiss	X	-1,658.97	-341,027.81
Paycheck	08/15/2024	815276	Quinton P Willis	X	-1,657.15	-342,684.96
Paycheck	08/15/2024	815272	MINDAUGAS DEGU...	X	-1,657.15	-344,342.11
Paycheck	08/15/2024	815283	Shaun M Jacobs	X	-1,656.93	-345,999.04
Paycheck	08/15/2024	815266	Lazaro A Chao	X	-1,620.44	-347,619.48
Paycheck	08/15/2024	815250	Damion L Escobar	X	-1,579.93	-349,199.41
Paycheck	08/15/2024	815270	Miguelangel Ricardo	X	-1,579.92	-350,779.33
Paycheck	08/15/2024	815275	Noah T Brown	X	-1,579.92	-352,359.25
Paycheck	08/15/2024	815268	Michael Fernandez	X	-1,579.92	-353,939.17
Paycheck	08/15/2024	815267	Martin F Lawrence	X	-1,579.92	-355,519.09
Paycheck	08/15/2024	815245	Anthony J Vitiello	X	-1,579.92	-357,099.01
Paycheck	08/15/2024	815288	Charles T Holman, Jr.	X	-1,439.03	-358,538.04
Paycheck	08/15/2024	815243	ALMA VALLADARES	X	-1,352.22	-359,890.26
Paycheck	08/15/2024	815277	Rebecah Brondson	X	-1,320.71	-361,210.97
Liability Check	08/15/2024	COM9...	United States Treas...	X	-521.74	-361,732.71
General Journal	08/15/2024			X	-200.00	-361,932.71
General Journal	08/16/2024			X	-92.62	-362,025.33
General Journal	08/19/2024			X	-58.37	-362,083.70
General Journal	08/20/2024			X	-75.00	-362,158.70
General Journal	08/20/2024			X	-15.00	-362,173.70
Bill Pmt -Check	08/22/2024	40179	Florida Blue	X	-72,602.89	-434,776.59
Bill Pmt -Check	08/22/2024	40181	Guardian	X	-4,219.51	-438,996.10
Bill Pmt -Check	08/22/2024	40189	United Uniforms US...	X	-1,214.40	-440,210.50
Bill Pmt -Check	08/22/2024	40190	Waste Pro - Collier ...	X	-990.02	-441,200.52

IMMOKALEE FIRE CONTROL DISTRICT Reconciliation Detail 101000 · FNB CHECKING, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	08/22/2024	40183	Imperial Dade	X	-797.04	-441,997.56
Bill Pmt -Check	08/22/2024	40184	Lee County Electric ...	X	-575.32	-442,572.88
Bill Pmt -Check	08/22/2024	40178	Erik Miller	X	-550.00	-443,122.88
General Journal	08/22/2024			X	-545.00	-443,667.88
Bill Pmt -Check	08/22/2024	40188	O'Reilly Auto Parts	X	-378.00	-444,045.88
Bill Pmt -Check	08/22/2024	40182	Immokalee Water & ...	X	-342.42	-444,388.30
Bill Pmt -Check	08/22/2024	40185	Local Elevator Inspe...	X	-300.00	-444,688.30
Bill Pmt -Check	08/22/2024	40175	Century Link	X	-205.96	-444,894.26
Bill Pmt -Check	08/22/2024	40186	Motorola Solutions ...	X	-177.41	-445,071.67
Bill Pmt -Check	08/22/2024	40173	AC'CENT Business ...	X	-117.04	-445,188.71
Bill Pmt -Check	08/22/2024	40176	Collier County EMS ...	X	-32.58	-445,221.29
General Journal	08/23/2024			X	-35.00	-445,256.29
General Journal	08/26/2024			X	-150,000.00	-595,256.29
Liability Check	08/26/2024	831294	United States Treas...	X	-42,264.68	-637,520.97
General Journal	08/26/2024			X	-20.00	-637,540.97
General Journal	08/27/2024			X	-41.49	-637,582.46
General Journal	08/29/2024			X	-115.42	-637,697.88
Liability Check	08/30/2024	831295	FL Division of Retire...	X	-107,312.37	-745,010.25
Liability Check	08/30/2024	831297	North Collier Profess...	X	-2,766.50	-747,776.75
Liability Check	08/30/2024	831296	FL Division of Retire...	X	-2,427.28	-750,204.03
General Journal	08/30/2024			X	-1,048.20	-751,252.23
Liability Check	08/30/2024	831300	Ameritas	X	-225.00	-751,477.23
General Journal	08/30/2024			X	-15.00	-751,492.23
General Journal	08/30/2024			X	-0.11	-751,492.34
Paycheck	08/31/2024	831247	ALAN T DAVIS	X	-6,017.33	-757,509.67
Paycheck	08/31/2024	831261	GREGORY R SMITH	X	-5,025.97	-762,535.64
Paycheck	08/31/2024	831290	THOMAS K CUNNI...	X	-4,750.75	-767,286.39
Paycheck	08/31/2024	831291	WINSTON C SUMM...	X	-4,251.34	-771,537.73
Paycheck	08/31/2024	831254	CODY A RODGERS	X	-4,191.33	-775,729.06
Paycheck	08/31/2024	831268	JESSIE NECOLETT...	X	-4,139.26	-779,868.32
Paycheck	08/31/2024	831274	MICHAEL J CHOATE	X	-3,996.23	-783,864.55
Paycheck	08/31/2024	831260	ERIK J. MILLER	X	-3,928.72	-787,793.27
Paycheck	08/31/2024	831285	ROBERTO MENDO...	X	-3,810.92	-791,604.19
Paycheck	08/31/2024	831249	ANDRE R BEAUDE...	X	-3,627.54	-795,231.73
Paycheck	08/31/2024	831292	JAVIER E BARCELA	X	-3,585.92	-798,817.65
Paycheck	08/31/2024	831257	DAVID L PATTERS...	X	-3,278.55	-802,096.20
Paycheck	08/31/2024	831258	DEREK A NEUMAN	X	-3,208.07	-805,304.27
Paycheck	08/31/2024	831262	JAMES P EIDEL	X	-3,174.19	-808,478.46
Paycheck	08/31/2024	831264	James West	X	-3,142.30	-811,620.76
Paycheck	08/31/2024	831256	David Batiato	X	-3,088.66	-814,709.42
Paycheck	08/31/2024	831278	MITCHELL VAN TINE	X	-3,072.46	-817,781.88
Paycheck	08/31/2024	831266	Jason E Burr	X	-2,964.51	-820,746.39
Paycheck	08/31/2024	831270	JUSTIN K STRICKL...	X	-2,869.04	-823,615.43
Paycheck	08/31/2024	831246	AGUSTIN RODRIG...	X	-2,776.51	-826,391.94
Paycheck	08/31/2024	831251	BRIAN E HUGHES	X	-2,651.86	-829,043.80
Paycheck	08/31/2024	831284	Robert K Choate	X	-2,650.05	-831,693.85
Paycheck	08/31/2024	831289	Taylor D Logan	X	-2,546.77	-834,240.62
Paycheck	08/31/2024	831253	CHRISTIAN J BART...	X	-2,410.61	-836,651.23
Paycheck	08/31/2024	831252	Charles T Holman, Jr.	X	-2,377.13	-839,028.36
Paycheck	08/31/2024	831293	ROBERT C ROOKA...	X	-2,248.81	-841,277.17
Paycheck	08/31/2024	831271	Lazaro A Chao	X	-1,927.50	-843,204.67
Paycheck	08/31/2024	831286	RYNE L. ROSENBA...	X	-1,869.53	-845,074.20
Paycheck	08/31/2024	831280	Noah T Brown	X	-1,852.29	-846,926.49
Paycheck	08/31/2024	831259	Dimitrios Amasiadis,...	X	-1,839.67	-848,766.16
Paycheck	08/31/2024	831279	Nathan C Kopanda	X	-1,761.32	-850,527.48
Paycheck	08/31/2024	831263	James W Montgom...	X	-1,699.67	-852,227.15
Paycheck	08/31/2024	831287	Sage C Haislip	X	-1,674.62	-853,901.77
Paycheck	08/31/2024	831275	Miguelangel Ricardo	X	-1,664.20	-855,565.97
Paycheck	08/31/2024	831269	Joham Cherisme	X	-1,658.99	-857,224.96
Paycheck	08/31/2024	831265	Jamie M Blaiweiss	X	-1,658.99	-858,883.95
Paycheck	08/31/2024	831281	Quinton P Willis	X	-1,657.16	-860,541.11
Paycheck	08/31/2024	831277	MINDAUGAS DEGU...	X	-1,657.15	-862,198.26
Paycheck	08/31/2024	831288	Shaun M Jacobs	X	-1,656.92	-863,855.18
Paycheck	08/31/2024	831276	Mike Turrubiartez II	X	-1,649.32	-865,504.50
Paycheck	08/31/2024	831255	Damion L Escobar	X	-1,618.13	-867,122.63
Paycheck	08/31/2024	831273	Michael Fernandez	X	-1,579.93	-868,702.56
Paycheck	08/31/2024	831272	Martin F Lawrence	X	-1,579.93	-870,282.49
Paycheck	08/31/2024	831250	Anthony J Vitiello	X	-1,579.93	-871,862.42

IMMOKALEE FIRE CONTROL DISTRICT

Reconciliation Detail

101000 - FNB CHECKING, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	08/31/2024	831248	ALMA VALLADARES	X	-1,352.21	-873,214.63
Paycheck	08/31/2024	831282	Rebecah Brondson	X	-1,320.70	-874,535.33
Paycheck	08/31/2024	831245	Robert Halman {com}	X	-230.88	-874,766.21
Paycheck	08/31/2024	831241	Bonnie Keen	X	-230.88	-874,997.09
Paycheck	08/31/2024	831243	Joseph Brister	X	-230.88	-875,227.97
Paycheck	08/31/2024	831242	Donald Gunther Jr	X	-205.88	-875,433.85
Paycheck	08/31/2024	831244	Patricia Anne Goodn...	X	-80.88	-875,514.73
Total Checks and Payments					-875,514.73	-875,514.73
Deposits and Credits - 10 items						
Transfer	08/01/2024			X	100,000.00	100,000.00
Deposit	08/06/2024			X	246.76	100,246.76
Deposit	08/12/2024			X	11,637.00	111,883.76
Transfer	08/15/2024			X	200,000.00	311,883.76
Transfer	08/22/2024			X	0.00	311,883.76
Deposit	08/22/2024			X	12,913.92	324,797.68
Transfer	08/26/2024			X	10,000.00	334,797.68
Transfer	08/26/2024			X	150,000.00	484,797.68
Transfer	08/26/2024			X	150,000.00	634,797.68
Transfer	08/29/2024			X	200,000.00	834,797.68
Total Deposits and Credits					834,797.68	834,797.68
Total Cleared Transactions					-40,717.05	-40,717.05
Cleared Balance					-40,717.05	109,249.25
Uncleared Transactions						
Checks and Payments - 24 items						
Bill Pmt -Check	06/17/2024	40013	Mosyle Corporation		-540.00	-540.00
Bill Pmt -Check	07/17/2024	40081	Thomas Cunningham		-150.00	-690.00
General Journal	07/17/2024				-73.00	-763.00
Liability Check	07/25/2024	40083	North Collier Profess...		-2,881.92	-3,644.92
Bill Pmt -Check	08/01/2024	40139	Don Belyea		-169.00	-3,813.92
Bill Pmt -Check	08/14/2024	COM0...	Comcast		-162.90	-3,976.82
Bill Pmt -Check	08/22/2024	40187	North Collier Fire Co...		-12,913.92	-16,890.74
Bill Pmt -Check	08/22/2024	COM9...	Comcast		-254.28	-17,145.02
Bill Pmt -Check	08/22/2024	40177	Comcast		-239.95	-17,384.97
Bill Pmt -Check	08/22/2024	40180	Gannett Florida Loc...		-72.56	-17,457.53
Bill Pmt -Check	08/22/2024	40174	B&L HARDWARE		-26.54	-17,484.07
Bill Pmt -Check	08/26/2024	COM0...	Comcast		-162.90	-17,646.97
Bill Pmt -Check	08/29/2024	40198	North Collier Fire Co...		-4,930.00	-22,576.97
Bill Pmt -Check	08/29/2024	40193	Channel Innovations		-1,191.54	-23,768.51
Bill Pmt -Check	08/29/2024	40192	Ave Maria Utility Co...		-1,119.04	-24,887.55
Bill Pmt -Check	08/29/2024	40191	Amerigas		-530.26	-25,417.81
Bill Pmt -Check	08/29/2024	40196	Manson Bolves Don...		-200.00	-25,617.81
Bill Pmt -Check	08/29/2024	40195	Immokalee Water & ...		-124.08	-25,741.89
Bill Pmt -Check	08/29/2024	40199	Stericycle, Inc.		-94.65	-25,836.54
Bill Pmt -Check	08/29/2024	40197	Memphis Equipment...		-83.28	-25,919.82
Bill Pmt -Check	08/29/2024	40194	DIRECTV		-48.49	-25,968.31
Liability Check	08/30/2024	831301	Transamerica		-3,008.18	-28,976.49
Liability Check	08/30/2024	831298	AFLAC		-2,438.16	-31,414.65
Liability Check	08/30/2024	831299	AXA		-1,750.00	-33,164.65
Total Checks and Payments					-33,164.65	-33,164.65
Total Uncleared Transactions					-33,164.65	-33,164.65
Register Balance as of 08/31/2024					-73,881.70	76,084.60

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09/03/24

IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Detail
101000 - FNB CHECKING, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 2 items						
General Journal	09/03/2024				-20.00	-20.00
General Journal	09/04/2024				-21.75	-41.75
Total Checks and Payments					-41.75	-41.75
Total New Transactions					-41.75	-41.75
Ending Balance					-73,923.45	76,042.85

ADDRESS SERVICE REQUESTED

 IMMOKALEE FIRE CONTROL DISTRICT
 5368 USEPPA DR
 AVE MARIA FL 34142-5051

Managing Your Accounts

	Toll-Free:	(888) 405-4332
	Online:	www.firstfoundationinc.com
	Mailing:	3560 Kraft Rd Naples, FL 34105

Summary of Accounts

Account Type	Account Number	Ending Balance
FL Public Funds Checking	XXXXXXXXX8175	\$109,249.25

FL Public Funds Checking - XXXXXXXXXX8175
Account Summary

Date	Description	Amount	Description	Amount
08/01/2024	Beginning Balance	\$149,966.30	Earnings Balance	\$0.00
	8 Credit(s) This Period	\$684,797.68		
	107 Debit(s) This Period	\$725,514.73		
08/31/2024	Ending Balance	\$109,249.25		

Electronic Credits

Date	Description	Amount
08/01/2024	Internet Dep Trf Transfer from DDA 8191	\$100,000.00 ✓
08/06/2024	ACH Deposit CC TAX COLLECTOR ACH PYMT	\$246.76 ✓
08/12/2024	Internet Dep Trf Transfer from DDA 8183	\$11,637.00 ✓
08/12/2024	Internet Dep Trf Transfer from DDA 8191	\$200,000.00 ✓
08/22/2024	Internet Dep Trf Transfer from DDA 8191	\$12,913.92 ✓
08/26/2024	Internet Dep Trf Transfer from DDA 8191 - Additional payroll 8-31-24	\$10,000.00 ✓
08/26/2024	Internet Dep Trf Transfer from DDA 8191 - Payroll 8-30-24	\$150,000.00 ✓
08/29/2024	Internet Dep Trf Transfer from DDA 8191 - Payroll & Payables	\$200,000.00 ✓

Electronic Debits

Date	Description	Amount
08/01/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$20.00 ✓
08/01/2024	ACH Payment IMMOKALEE FIRE C Payroll DD Aug Cmsr Ins.	\$698.80 ✓
08/01/2024	ACH Payment DSTRS INVESTMENT	\$1,750.00 ✓
08/02/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$65.00 ✓
08/02/2024	ACH Payment AFLAC COLUMBUS ACHPMT	\$5.44 ✓
08/05/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	7/31/24 - \$2,358.86 ✓
08/06/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$55.00 ✓
08/06/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$123.43 ✓
08/06/2024	ACH Payment COMCAST 8535100 420129376 800-266-2278	\$162.90 ✓
08/08/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$30.00 ✓
08/09/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$135.00 ✓
08/12/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$65.00 ✓
08/12/2024	ACH Payment WBN MARKETING SALE	\$99.00 ✓
08/12/2024	ACH Payment COMCAST 8535100 411337285 800-266-2278	\$254.28 ✓
08/13/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$20.00 ✓

FL Public Funds Checking - XXXXXXXX8175 (continued)
Electronic Debits (continued)

Date	Description	Amount
08/13/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$157.00
08/15/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$200.00
08/15/2024	ACH Payment Ameritas Life In XR01DD	\$225.00
08/15/2024	ACH Payment IRS USATAXPYMT	\$521.74
08/15/2024	ACH Payment IMMOKALEE FIRE C Payroll DD Payroll 8-15-24 Co	\$1,439.03
08/15/2024	ACH Payment IRS USATAXPYMT	\$43,855.84
08/15/2024	ACH Payment IMMOKALEE FIRE C Payroll DD Payroll 8-15-24	\$125,815.93
08/16/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$92.62
08/16/2024	ACH Payment DSTRS INVESTMENT	\$1,750.00
08/16/2024	ACH Payment TRANSAMERICA CONTRIBUTE	\$5,028.67
08/19/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$58.37
08/20/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$15.00
08/20/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$75.00
08/20/2024	ACH Payment COMCAST 8535100 420242088 800-266-2278	\$162.90
08/22/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$545.00
08/23/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$35.00
08/26/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$20.00
08/27/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$41.49
08/30/2024	ACH Payment DIVERSIFIED ADMI DEBCARDTX	\$15.00
08/30/2024	ACH Payment Ameritas Life In XR01DD	\$225.00
08/30/2024	ACH Payment IMMOKALEE FIRE C Payroll DD Medicare Reimb	\$1,048.20
08/30/2024	ACH Payment IMMOKALEE FIRE C Union Dues August Union Dues	\$2,881.92
08/30/2024	ACH Payment IRS USATAXPYMT	\$42,264.68
08/30/2024	ACH Payment FLA DEPT REVENUE CRC	\$109,739.76
08/30/2024	ACH Payment IMMOKALEE FIRE C Payroll DD Payroll - 8-30-24	\$124,022.39

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
40031	08/12/2024	\$11,444.55	40143	08/07/2024	\$825.00	40166	08/19/2024	\$10,578.75
40034*	08/01/2024	\$600.00	40144	08/07/2024	\$3,192.90	40167	08/21/2024	\$1,860.00
40078*	08/07/2024	\$665.00	40145	08/13/2024	\$686.08	40168	08/22/2024	\$2,889.40
40084*	08/01/2024	\$18,430.00	40146	08/08/2024	\$394.80	40169	08/20/2024	\$225.21
40089*	08/02/2024	\$67,834.39	40147	08/20/2024	\$59.75	40170	08/26/2024	\$997.59
40090	08/19/2024	\$2,880.04	40148	08/15/2024	\$1,250.21	40171	08/29/2024	\$990.00
40091	08/02/2024	\$3,961.34	40149	08/14/2024	\$229.98	40172	08/22/2024	\$600.00
40093*	08/02/2024	\$512.39	40150	08/13/2024	\$1,000.00	40173	08/29/2024	\$117.04
40096*	08/05/2024	\$2,259.64	40151	08/13/2024	\$1,292.98	40175*	08/28/2024	\$205.96
40128*	08/12/2024	\$4,160.65	40152	08/15/2024	\$193.00	40176	08/26/2024	\$32.58
40129	08/05/2024	\$305.00	40153	08/15/2024	\$66.60	40178*	08/26/2024	\$550.00
40130	08/13/2024	\$3,333.33	40154	08/20/2024	\$300.00	40179	08/30/2024	\$72,602.89
40131	08/06/2024	\$280.00	40155	08/13/2024	\$135.01	40181*	08/29/2024	\$4,219.51
40132	08/08/2024	\$126.00	40156	08/13/2024	\$328.48	40182	08/28/2024	\$342.42
40133	08/20/2024	\$776.10	40157	08/14/2024	\$5,081.31	40183	08/28/2024	\$797.04
40134	08/08/2024	\$219.00	40158	08/16/2024	\$1,380.00	40184	08/29/2024	\$575.32
40135	08/05/2024	\$1,270.05	40159	08/14/2024	\$825.00	40185	08/27/2024	\$300.00
40136	08/09/2024	\$591.49	40160	08/26/2024	\$3,263.88	40186	08/27/2024	\$177.41
40137	08/06/2024	\$5,474.10	40161	08/13/2024	\$2,346.51	40188*	08/30/2024	\$378.00
40138	08/08/2024	\$48.49	40162	08/13/2024	\$148.55	40189	08/27/2024	\$1,214.40
40140*	08/12/2024	\$9,267.17	40163	08/15/2024	\$17.31	40190	08/27/2024	\$990.02
40141	08/07/2024	\$328.48	40164	08/27/2024	\$748.57			
40142	08/09/2024	\$155.29	40165	08/26/2024	\$104.52			

* Indicates skipped check number

FL Public Funds Checking - XXXXXXXXX8175 (continued)
Daily Balances

Date	Amount	Date	Amount	Date	Amount
08/01/2024	\$228,467.50	08/13/2024	\$314,233.68	08/23/2024	\$118,114.84
08/02/2024	\$153,735.52	08/14/2024	\$308,097.39	08/26/2024	\$273,146.27
08/05/2024	\$149,895.39	08/15/2024	\$134,512.73	08/27/2024	\$269,674.38
08/06/2024	\$144,046.72	08/16/2024	\$126,261.44	08/28/2024	\$268,328.96
08/07/2024	\$139,035.34	08/19/2024	\$112,744.28	08/29/2024	\$462,427.09
08/08/2024	\$138,217.05	08/20/2024	\$111,130.32	08/30/2024	\$109,249.25
08/09/2024	\$137,335.27	08/21/2024	\$109,270.32		
08/12/2024	\$323,681.62	08/22/2024	\$118,149.84		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

2:24 PM

09/03/24

IMMOKALEE FIRE CONTROL DISTRICT
Reconciliation Summary
102000 · FNB MONEY MARKET, Period Ending 08/31/2024

	<u>Aug 31, 24</u>	
Beginning Balance	1,499,167.60	✓
Cleared Transactions		
Checks and Payments - 7 items	-822,913.92	
Deposits and Credits - 7 items	156,333.79	
Total Cleared Transactions	<u>-666,580.13</u>	
Cleared Balance	<u>832,587.47</u>	✓
Register Balance as of 08/31/2024	832,587.47	
New Transactions		
Deposits and Credits - 1 item	5,800.00	
Total New Transactions	<u>5,800.00</u>	
Ending Balance	<u><u>838,387.47</u></u>	

(JW)
9/3/24

IMMOKALEE FIRE CONTROL DISTRICT Reconciliation Detail

102000 · FNB MONEY MARKET, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,499,167.60
Cleared Transactions						
Checks and Payments - 7 items						
Transfer	08/01/2024			X	-100,000.00	-100,000.00
Transfer	08/15/2024			X	-200,000.00	-300,000.00
Transfer	08/22/2024			X	-12,913.92	-312,913.92
Transfer	08/26/2024			X	-150,000.00	-462,913.92
Transfer	08/26/2024			X	-150,000.00	-612,913.92
Transfer	08/26/2024			X	-10,000.00	-622,913.92
Transfer	08/29/2024			X	-200,000.00	-822,913.92
Total Checks and Payments					-822,913.92	-822,913.92
Deposits and Credits - 7 items						
Deposit	08/06/2024			X	40.91	40.91
Deposit	08/06/2024			X	1,511.42	1,552.33
Deposit	08/07/2024			X	100.00	1,652.33
Deposit	08/08/2024			X	20.00	1,672.33
Transfer	08/22/2024			X	0.00	1,672.33
General Journal	08/26/2024			X	150,000.00	151,672.33
Deposit	08/31/2024			X	4,661.46	156,333.79
Total Deposits and Credits					156,333.79	156,333.79
Total Cleared Transactions					-666,580.13	-666,580.13
Cleared Balance					-666,580.13	832,587.47
Register Balance as of 08/31/2024					-666,580.13	832,587.47
New Transactions						
Deposits and Credits - 1 item						
Deposit	09/03/2024				5,800.00	5,800.00
Total Deposits and Credits					5,800.00	5,800.00
Total New Transactions					5,800.00	5,800.00
Ending Balance					-660,780.13	838,387.47

18101 Von Karman Avenue
Suite 750
Irvine, CA 92612

ADDRESS SERVICE REQUESTED

IMMOKALEE FIRE CONTROL DISTRICT
MONEY MARKET ACCOUNT
5368 USEPPA DR
AVE MARIA FL 34142-5051

Managing Your Accounts

-  Toll-Free: (888) 405-4332
-  Online: www.firstfoundationinc.com
-  Mailing: 3560 Kraft Rd
Naples, FL 34105

Summary of Accounts

Account Type	Account Number	Ending Balance
FL Public Funds Money Market	XXXXXXXXX8191	\$832,587.47

FL Public Funds Money Market - XXXXXXXXX8191

Account Summary

Date	Description	Amount	Interest Summary Description	Amount
08/01/2024	Beginning Balance	\$1,499,167.60	Annual Percentage Yield Earned	4.60%
	5 Credit(s) This Period	\$6,333.79	Interest Days	31
	6 Debit(s) This Period	\$672,913.92	Interest Earned	\$0.00
08/31/2024	Ending Balance	\$832,587.47	Interest Paid This Period	\$4,661.46
			Interest Paid Year-to-Date	\$87,795.48
			Earnings Balance	\$1,217,238.18

JP

Deposits

Date	Description	Amount
08/02/2024	Remote Deposit	\$40.91
08/02/2024	Remote Deposit	\$1,511.42
08/07/2024	Remote Deposit	\$100.00
08/08/2024	Deposit	\$20.00
08/31/2024	Accr Earning Pymt Added to Account	\$4,661.46

Other Debits

Date	Description	Amount
08/01/2024	Internet W/D Trf Transfer to DDA 8175	\$100,000.00
08/12/2024	Internet W/D Trf Transfer to DDA 8175	\$200,000.00
08/22/2024	Internet W/D Trf Transfer to DDA 8175	\$12,913.92
08/26/2024	Internet W/D Trf Transfer to DDA 8175 - Additional payroll 8-31-24	\$10,000.00
08/26/2024	Internet W/D Trf Transfer to DDA 8175 - Payroll 8-30-24	\$150,000.00
08/29/2024	Internet W/D Trf Transfer to DDA 8175 - Payroll & Payables	\$200,000.00

Daily Balances

Date	Amount	Date	Amount	Date	Amount
08/01/2024	\$1,399,167.60	08/08/2024	\$1,400,839.93	08/26/2024	\$1,027,926.01
08/02/2024	\$1,400,719.93	08/12/2024	\$1,200,839.93	08/29/2024	\$827,926.01
08/07/2024	\$1,400,819.93	08/22/2024	\$1,187,926.01	08/31/2024	\$832,587.47

FL Public Funds Money Market - XXXXXXXXX8191 (continued)**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

2:07 PM

09/03/24

IFCD- IMPACT FUND
Reconciliation Summary
100 · Cash in Bank-FFI, Period Ending 08/31/2024

	<u>Aug 31, 24</u>
Beginning Balance	2,907,027.17
Cleared Transactions	
Checks and Payments - 4 items	-53,522.61
Deposits and Credits - 2 items	165,639.18
Total Cleared Transactions	<u>112,116.57</u>
Cleared Balance	<u><u>3,019,143.74</u></u> ✓
Uncleared Transactions	
Checks and Payments - 1 item	-12,913.92
Total Uncleared Transactions	<u>-12,913.92</u>
Register Balance as of 08/31/2024	<u><u>3,006,229.82</u></u> ✓
Ending Balance	3,006,229.82

(JW)
9/3/24

2:07 PM

09/03/24

IFCD- IMPACT FUND Reconciliation Detail

100 · Cash in Bank-FFI, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,907,027.17
Cleared Transactions						
Checks and Payments - 4 items						
General Journal	08/12/2024			X	-11,637.00	-11,637.00
Bill Pmt -Check	08/22/2024	1755	First Bank	X	-38,388.34	-50,025.34
Bill Pmt -Check	08/22/2024	1754	Dell Marketing L. P.	X	-2,086.16	-52,111.50
Bill Pmt -Check	08/22/2024	1753	Collier Co Board of ...	X	-1,411.11	-53,522.61
Total Checks and Payments					-53,522.61	-53,522.61
Deposits and Credits - 2 items						
Deposit	08/19/2024			X	154,319.62	154,319.62
Deposit	08/31/2024			X	11,319.56	165,639.18
Total Deposits and Credits					165,639.18	165,639.18
Total Cleared Transactions					112,116.57	112,116.57
Cleared Balance					112,116.57	3,019,143.74
Uncleared Transactions						
Checks and Payments - 1 item						
General Journal	08/22/2024				-12,913.92	-12,913.92
Total Checks and Payments					-12,913.92	-12,913.92
Total Uncleared Transactions					-12,913.92	-12,913.92
Register Balance as of 08/31/2024					99,202.65	3,006,229.82
Ending Balance					99,202.65	3,006,229.82

18101 Von Karman Avenue
Suite 750
Irvine, CA 92612

ADDRESS SERVICE REQUESTED

IMMOKALEE FIRE CONTROL DISTRICT
IMPACT FEE ACCOUNT
5368 USEPPA DR
AVE MARIA FL 34142-5051

Managing Your Accounts

-  Toll-Free: (888) 405-4332
-  Online: www.firstfoundationinc.com
-  Mailing: 3560 Kraft Rd
Naples, FL 34105

Summary of Accounts

Account Type	Account Number	Ending Balance
FL Public Funds Interest Checking	XXXXXXXXX8183	\$3,019,143.74

FL Public Funds Interest Checking - XXXXXXXXX8183

Account Summary

Date	Description	Amount	Interest Summary Description	Amount
08/01/2024	Beginning Balance	\$2,907,027.17	Annual Percentage Yield Earned	4.60%
	2 Credit(s) This Period	\$165,639.18	Interest Days	31
	4 Debit(s) This Period	\$53,522.61	Interest Earned	\$0.00
08/31/2024	Ending Balance	\$3,019,143.74	Interest Paid This Period	\$11,319.56
			Interest Paid Year-to-Date	\$86,107.32
			Earnings Balance	\$2,956,329.10

Deposits

Date	Description	Amount
08/19/2024	Deposit	\$154,319.62
08/31/2024	Accr Earning Pymt Added to Account	\$11,319.56

Other Debits

Date	Description	Amount
08/12/2024	Internet W/D Trf Transfer to DDA 8175	\$11,637.00

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
1753	08/26/2024	\$1,411.11	1754	08/29/2024	\$2,086.16	1755	08/26/2024	\$38,388.34

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
08/01/2024	\$2,907,027.17	08/19/2024	\$3,049,709.79	08/29/2024	\$3,007,824.18
08/12/2024	\$2,895,390.17	08/26/2024	\$3,009,910.34	08/31/2024	\$3,019,143.74

FL Public Funds Interest Checking - XXXXXXXXX8183 (continued)**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Immokalee Fire Control District

Regular Fire Commission Meeting

Thursday, September 19, 2024

II. Old Business

NONE



Immokalee Fire Control District

Regular Fire Commission Meeting

Thursday, September 19, 2024

III. New Business / Action Items

1.
Awards
and
Recognition

2.

**Approval and
Acceptance of
Engagement Letter
with Nabors, Giblin &
Nickerson, PA
to Serve as Note
Counsel for the
Issuance of Revenue
Note, Series 2024**



Immokalee Fire Control District

Regular Board Meeting

Thursday, September 19, 2024

Meeting Date: September 19, 2024

Prepared By: Chief Financial Officer Becky Bronsdon

Date Prepared: September 9, 2024

Subject: Approval and Acceptance of Engagement Letter with Nabors, Giblin & Nickerson, P.A. to serve as Note Counsel for the Issuance of Revenue Note, Series 2024

Objective:

Obtain Board approval and acceptance of the engagement letter with Nabors, Giblin & Nickerson, P.A., to serve as Note Counsel for the Issuance of Revenue Note, Series 2024.

Background Information:

On September 21, 2023 the Board entered into a loan agreement with First Bank in the amount of \$2.7 million for the period of one year with interest only payments. This loan was secured to fund the construction of Station 30, and the intent was for it to be short term until we sold old Station 30. That loan will mature on September 21, 2024.

Staff has worked for several months with representatives of First Bank to secure new financing. Part of the requirements from First Bank is that the District provide the necessary documents (Loan Agreement and Resolution) and legal opinion with respect to the authorization and issuance of the Note and the tax treatment of interest payable on such Note. Attachment 1 is the Note Counsel Engagement Letter from Nabors, Giblin & Nickerson, P.A. for the work described in the proposal accepted by the Board. Pursuant to the provided Engagement Letter, the fee for the services is \$20,000. This work has already been completed by Attorney Ritesh S. Patel of that firm, in cooperation with our General Counsel, Laura Donaldson. The formal approval of the engagement by way of the Counsel Engagement Letter (see Attachment 1) is now requested.

Recommendation:

Staff recommends the Board approve and accept the Note Counsel Engagement Letter from Nabors, Giblin & Nickerson, P.A.

Attachments:

Attachment 1: Note Counsel Engagement Letter

TAMPA
2502 Rocky Point Drive
Suite 1060
Tampa, Florida 33607
(813) 281-2222 Tel
(813) 281-0129 Fax



TALLAHASSEE
1500 Mahan Drive
Suite 200
Tallahassee, Florida 32308
(850) 224-4070 Tel
(850) 224-4073 Fax

PLANTATION
8201 Peters Road
Suite 1000
Plantation, Florida 33324
(954) 315-0268 Tel

VIA ELECTRONIC MAIL

September 6, 2024

Immokalee Fire Control District
Attn: Becky Bronsdon, Chief Financial Officer
5368 Useppa Drive
Ave Maria, Florida 34142

Re: Note Counsel Engagement Letter
Proposed Issuance of Immokalee Fire Control District Capital
Improvement Refunding Revenue Note, Series 2024

Dear Becky:

The purpose of this letter is to set forth the role we propose to serve and responsibilities we propose to assume as Note counsel to the Immokalee Fire Control District (the "Issuer") in connection with the issuance of the above-referenced debt obligation (the "Note") by the Issuer.

Note counsel is engaged as recognized counsel specially experienced in Florida law and federal tax law relating to governmental obligations, whose primary responsibility will be to render an objective legal opinion with respect to the authorization and issuance of the Note and the tax treatment of interest payable on such Note. As Note counsel, we will examine applicable law, prepare the resolution authorizing the Note (the "Resolution"), the Loan Agreement (the "Loan Agreement") and other related financing documents, review certified proceedings, draft closing documents and undertake such additional duties as we deem necessary to render such opinion. The above-described services specifically include, but are not limited to, the following:

1. consultation with Laura Donaldson, Esq., as Counsel to the Issuer ("Issuer's Counsel") and Issuer staff concerning all legal questions relating to the incurrence of the Note;

2. attendance, upon request, at any meeting of the Board of Fire Commissioners or any meeting of staff during which the proposed debt will be considered;
3. drafting all resolutions, loan agreements and other nondisclosure instruments authorizing and securing the Note and required in connection with its issuance utilizing the Issuer's format for documents unless agreed otherwise;
4. assistance to the Issuer and its financial advisors, banks and investment bankers in formulating financing plans pertaining to the proposed Note;
5. analysis and resolution of tax problems associated with financing plans pertaining to the Note, including preparation of ruling requests and contacts with the U.S. Treasury;
6. drafting and review of all documents required for the sale and closing of the Note including without limitation resolutions, certificates, opinions, tax instruments and notices of sale;
7. drafting the form of the Note, supervision of the printing of the Note and conducting the preclosing and the closing in connection with the issuance of the Note;
8. providing the Issuer such other legal services and advice with respect to the Note as are traditionally provided by Note counsel; and
9. coordinating a schedule with Issuer's Counsel and Issuer staff to properly schedule and advertise required public hearings and meetings and preparing documents for the Fire Commissioners at such hearings and meetings.

Subject to the completion of proceedings to our satisfaction, we will render our opinion addressed to the Issuer that:

- I. the Issuer is a duly created and validly existing independent special district of the State of Florida with the power to adopt the Resolution, enter into the Loan Agreement and to perform the agreements on its part contained therein and issue the Note;
- II. the Resolution has been duly adopted by the Issuer, the Loan Agreement has been duly authorized and each constitutes a valid, binding and enforceable obligation of the Issuer;
- III. the Note has been duly authorized, executed and delivered by the Issuer and is valid, binding and enforceable special obligation of the Issuer, payable solely from the sources provided therefor in the Resolution and the Loan Agreement; and
- IV. the interest paid on the Note will be excluded from gross income for federal income tax purposes.

Immokalee Fire Control District
Attn: Becky Bronsdon, Chief Financial Officer
September 6, 2024
Page 3

The opinion will also address such other matters, if any, that are at the date of closing normally included in the opinions of Note counsel for Issuer and other local government Notes. The opinion will be dated and executed and delivered by us in written form on the date the Note is exchanged for its purchase price (the "Closing") and will be based on existing law as of its date.

In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation. We do not review the financial condition of the Issuer, or the adequacy of the security provided to Note owners, and we will express no opinion relating thereto.

As Note counsel, we will not assume or undertake responsibility for the preparation of an Official Statement or any other disclosure document with respect to the Note that is traditionally prepared by a disclosure counsel, nor are we responsible for performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document. Our opinion will so state.

In performing our services as Note counsel, we will serve as special counsel to the Issuer, and we will represent its interests. We assume that other parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in the transaction. Our representation of the Issuer does not alter our responsibility to render an objective opinion as Note counsel. It does mean that we will not undertake a representation which conflicts with such representation of the Issuer, without the Issuer's prior, written, informed consent or waiver.

Based upon: (a) our current understanding of the terms, structure, size, method of sale and schedule of the financing, (b) the duties we will undertake pursuant to this letter, (c) the time we anticipate devoting to the financing, and (d) the responsibilities we assume, we agree that our fee for the Note transaction will be \$20,000 exclusive of expenses. Such fees would be subject to adjustment, but only by mutual agreement, if: (i) the principal amount of the Note actually issued increases significantly, (ii) the transaction is divided into two or more transactions, (iii) material changes in the structure or method of the financing occur, or (iv) unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility (such as litigation or involvement in credit rating or enhancement negotiations). In addition to the fee stated above, we also would charge for out-of-pocket expenses reasonably incurred in the course of rendering such legal services, including costs of printing, costs of reproduction, courier expenses, postage and necessary travel expenses incurred in accordance with the requirements of Chapter 112, Florida Statutes.

Immokalee Fire Control District
Attn: Becky Bronsdon, Chief Financial Officer
September 6, 2024
Page 4

We agree that our fee for Note counsel services hereunder will be contingent upon the issuance of the Note. If a financing is abandoned or does not close for any reason, we will not be entitled to any fee for services but will be entitled to be reimbursed for our disbursements and expenses.

The foregoing does not include validation. Based on the facts as we presently understand them, we will not require validation of the Note. If validation is required by the Issuer or any other party, we will furnish drafts of suggested complaints, answers and other pleadings, proposed judgments and orders, procedural documents and notices, sample memoranda of law and briefs and any other appropriate documents for use by Issuer's Counsel with respect to the validation procedure and any appeal thereof without additional charge. If we are requested to participate in the proceedings or to draft any of the pertinent documents, we will be pleased to do so and we will charge an extra fee for the time actually devoted at our standard hourly rates, as described below.

Other Legal Services. If the Issuer requests additional legal services unrelated to our role as Note Counsel, we would charge hourly rates as follows: \$325 per hour - shareholders; \$275 per hour - associates; and \$100 per hour for law clerks and paralegals.

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning the enclosed copy of this letter signed by an appropriate officer, retaining the original for your files.

We are extremely grateful for the opportunity to serve as Note counsel to the Issuer. Please feel free to contact me if you have any questions or concerns regarding our proposed engagement.

NABORS, GIBLIN & NICKERSON, P.A.

By: 
Ritesh S. Patel, Shareholder

Accepted and Approved by the Immokalee Fire
Control District

By: _____
Name: _____
Title: _____
Date: _____

3.

**Approval of
Agreement with
First Bank for
Refinancing of Loan
for the Construction
of Station 30
by Adoption of
Resolution 2024-022**



Immokalee Fire Control District

Regular Board Meeting

Thursday, September 19, 2024

Meeting Date: September 19, 2024

Prepared By: Chief Financial Officer Becky Bronsdon

Date Prepared: September 9, 2024

Subject: Approval of Loan Agreement with First Bank for Refinancing of Loan for the Construction of Station 30 by Adoption of Resolution 2024-022

Objective:

Obtain Board approval of the loan with First Bank in the amount of \$2,700,000 for refinancing the loan for construction of Station 30 by adoption of Resolution 2024-022.

Background Information:

On September 21, 2023 the Board entered into a loan agreement with First Bank in the amount of \$2.7 million for the period of one year with interest only payments. This loan was secured to fund the construction of Station 30, and the intent was for it to be short term until we sold old Station 30. That loan will mature on September 21, 2024 so the Board needs to approve a replacement loan.

For the last several months, staff has been working with First Bank and Attorney Laura Donaldson to secure a loan in the amount of \$2,700,000 for the General Fund using revenue sources other than Ad Valorem to collateralize the loan so it is not limited to a one year term. After several discussions with the underwriters, First Bank is willing to collateralize the loan with the revenue from the Seminole Compact and 17% impact fees (the amount of impact fees we are permitted to use for the replacement station). The loan can still be paid with Ad Valorem revenue – it just cannot be collateralized with Ad Valorem if a term of more than one year is desired.

The District's Note Counsel, Ritesh Patel, in coordination with the District's General Counsel, Laura Donaldson, have prepared the following documents for Board approval and adoption:

1. Loan Agreement Between Immokalee Fire Control District and First Bank
2. Resolution 2024-022 Approving the Form of a Loan Agreement

As of this date, we have been provided with the draft documents, which are still in the review process with Attorney Laura Donaldson. The final documents are expected no later than September 13, 2024.

The following is the pertinent information regarding the loan:

1. Loan Amount \$2.7 Million
2. Loan Term 15 Years
3. Interest Rate 5.5% through September 2029, then a fixed interest rate equal to the Treasury Constant Maturity Index plus 145 basis points (not less than 4.5% and not more than 6.5%)
4. Collateral Seminole Compact Funds and 17% Impact Fees
5. Mandatory Pre-Payment Prepayment in the amount of \$1,000,000 (or such lesser amount as is agreed to in writing by the Bank) from the sale of old Station 30

As soon as the documents are received, they will be provided to the Board.

4.

**Renewal of Auto,
Property and
Liability Insurance
for the Period of
10/1/24 - 9/30/25
with VFIS through
Arthur J. Gallagher
Insurance**



Immokalee Fire Control District

Regular Board Meeting

Thursday, September 19, 2024

Meeting Date: September 19, 2024

Prepared By: Chief Financial Officer Becky Bronsdon

Date Prepared: September 3, 2024

Subject: Approval of Renewal of Auto, Property and Liability Insurance with VFIS through Arthur J. Gallagher & Company for the Period of October 1, 2024 through September 30, 2025, Waiving the Bidding Policy Requirement of Obtaining Three Bids

Objective:

Renew the auto, property and liability insurance policy for the period of October 1, 2024 through September 30, 2025 with the current carrier (VFIS) and agent (Arthur J. Gallagher & Company).

Background Information:

The District's current auto, property and liability insurance policy expires September 30, 2024. District Policy Section 916 – Bidding Policy requires insurance to be placed out for bid or obtain quotations every three years. However, we have consistently found VFIS to be one of the few providers of auto, property and liability insurance providing insurance for fire districts, and the service provided by Jay Roth exceeds all expectations. While Mr. Roth has explored other provider options, VFIS remains the best option available.

Attachment 1 is the initial premium estimate for renewal for the period of October 1, 2024 through September 30, 2025. The premium is based upon the same provisions for coverage as currently are in effect. The cost of the current coverage is \$316,113 (an increase of 43%). The increase in premium is a result of the insurance industry changes, as well as the increase in the number and cost of apparatus, vehicles and property the District now owns and has to insure. Because the initial premium estimate was received prior to the budget hearings, provision has been made in the 2024/2025 General Fund Budget for the full renewal premium. However, Jay Roth has provided us with some cost savings options for the Board to consider:

1. Change the building deductibles from 5% named storm deductible to 10% all wind deductible.
2. Increase the building flood deductible from \$1,000 to 10% deductible.
3. Increase the building other perils deductible from \$2,500 to \$5,000 .
4. Remove old Station 30 from coverage.

The cost savings in removing coverage on old Station 30 is approximately \$22,000.
The cost savings resulting from the change in deductibles is \$46,064.

It should be noted Crime, Portable Equipment, Auto, General Liability, Management Liability and Excess Liability lines of coverage all either **decreased** or recognized modest increases.

If the Board opts to make all the changes identified, the annual premium decreases from \$316,113 to \$254,194, a **savings of \$61,919**.

It is important to realize that moving to a percentage deductible has risk potential. The maximum liability if all of the District's buildings suffered significant wind damage is \$2.1 million. However, the likelihood that Station 30 or 32 would suffer significant wind damage is small, since they were constructed in the last few years. Additionally, most of the District's claims have been on small equipment (radios) and autos, not on buildings. Last year we discussed starting to absorb some risk to reduce premium costs, and it might be time to use that approach. Our premiums have increased 195% over the last 4 years. See Attachment 2 – a comparison provided by Jay Roth. If the Board opts to take higher deductibles, I would suggest creating an assigned reserve for "Risk Management".

Removing old Station 30 results in little risk – the building itself does not have significant value. It's the land that is valuable.

Jay will be present at the Board Meeting to answer any questions the Board may have.

Recommendation:

Staff recommends the Board renew the auto, property and liability insurance coverage with the current carrier (VFIS) and agent (Arthur J. Gallagher & Company) for the period of October 1, 2024 through September 30, 2025 using the higher deductibles and removing old Station 30. Staff further recommends we fund a designated reserve to cover any property loss, beginning the 24-25 fiscal year.

Attachments:

Attachment 1: Initial Premium Estimate

Attachment 2: Historic Premiums



A Tradition of Service, Founded on Trust.

August 13, 2024

Immokalee Fire Control District
5368 Useppa Drive
Ave Maria, FL 34142

Re: Renewal Premiums

To Whom It May Concern:

Florida insurance regulations require that we advise you of your renewal premiums in advance of your renewal date.

<u>Policy Number</u>	<u>Policy Term</u>	<u>Premium</u>
VFNU-TR-0022885-03	10/01/2023-10/01/2024	\$316,113 + SC

These premiums are estimates only and are subject to change as additional information becomes available, including that on your renewal questionnaire.

Thank you for your business.

Very truly yours,

Authorized Representative

cc: Arthur J Gallagher Risk Management Services Inc
1395 Panther Lane Ste 100
Naples, FL 34106



cc:



Becky Bronsdon <bbronsdon@immfire.com>

Renewal - preliminary

2 messages

Jay Roth <Jay_Roth@ajg.com>

Tue, Aug 20, 2024 at 8:17 AM

To: Becky Bronsdon <bbronsdon@immfire.com>

Hi Becky,

Haven't got all the underwriting information yet, but here's what they're showing on their initial renewal information (highlighted in blue):

Year	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Property	\$ 11,121	\$ 71,725	\$ 167,970	\$ 263,748
Crime	\$ 714	\$ 729	\$ 719	\$ 721
Portable Equipment	\$ 1,679	\$ 1,351	\$ 1,767	\$ 1,670
Auto	\$ 24,954	\$ 27,143	\$ 30,451	\$ 35,000
General Liability	\$ 7,669	\$ 9,253	\$ 9,209	\$ 7,259
Management Liability	\$ 8,052	\$ 7,069	\$ 7,126	\$ 6,540
Excess Liability	\$ 8,084	\$ 6,193	\$ 6,325	\$ 4,266
	\$ 62,273	\$ 123,463	\$ 223,567	\$ 319,204
Change	17%	98%	81%	43%

RATING BASIS

Building Values	\$ 2,253,801	\$ 12,849,662	\$ 20,616,618	\$ 21,441,283
Vehicles	21	21	24	27
Fleet Value		\$ 3,379,334	\$ 4,589,827	\$ 5,048,810
Emergency Calls		3360	4803	

5.

Ratification of Collective Bargaining Agreement

**Article 13-Testing
and Promotion,
Article 16-Vacation,
Article 26-Rates of
Pay, Article 29-
Staffinng and Article
37-Duration**



Immokalee Fire Control District

Regular Board Meeting

Thursday, September 19, 2024

Meeting Date: September 19, 2024

Prepared By: Chief Financial Officer Becky Bronsdon

Date Prepared: September 3, 2024

Subject: Ratification of the Collective Bargaining Agreement Article 13 – Testing and Promotion, Article 16 – Vacation, Article 26 – Rates of Pay, Article 29 – Staffing and Article 37 - Duration

Objective:

Obtain Board ratification of the Collective Bargaining Agreement between the District and the North Collier Professional Firefighters and Paramedics, Articles, 13, 16, 26, 29 and 37.

Background Information:

The District has a Collective Bargaining Agreement (“CBA”) that identifies working conditions, pay and benefits for the members of the North Collier Professional Firefighters and Paramedics Local 2297 (“the Local”). The CBA currently in effect was adopted for the term through September 30, 2026, with both the District and the Local having the opportunity to open Articles mutually agreed upon for negotiation.

In February of 2024, representatives of the District and the Bargaining Unit met to discuss changes to the pay scales, and to identify Articles to the CBA which needed to be opened for negotiation.

On July 17, 2024 representatives of the District and the Bargaining Unit met to negotiate the pay scale changes, and the other Articles open for negotiation. Both the District and the Union came to negotiations in a spirit of cooperation and a desire to quickly and effectively negotiate the open Articles, and as a result, a tentative agreement was reached on that date. Members of the local are scheduled to ratify the CBA prior to the September 19th Board Meeting. The Board is now required to also ratify the open Articles of the CBA.

Attachment 1 is a copy of the proposed CBA revised Articles. Changes are identified by strikethroughs (language eliminated) and red lettering identifying additions.

In summary, the significant changes to the Contract are:

Article 13 – Testing and Promotion

- Eliminated language removes the requirement to pass the promotional process in order to ride up, and clarifies the process to ride up pursuant to the Memorandum of Understanding ratified by the Board at the July 25, 2024 Board Meeting.

Article 16 – Vacation Leave

- Language added to increase the maximum number of vacation hours which can be accrued to 500 (standard for all FRS fire agencies), and clarifies that the maximum accrual of 500 can be carried forward on October 1.

Article 26 – Rates of Pay

- **Section 26.1 - Step Plan** – Identifies members in the rank of Lieutenant and Engineers with 25 years of service will move to the North Collier Fire District pay scale in effect February 2024, and that firefighters and engineers will receive a 10% increase to base pay (7.5% increase to existing step plan plus the 2.5% step).

Article 29 – Staffing

- **Section 29.3 – Minimum Staffing** – Revisions increase normal staffing from 10 to 12 per shift, minimum staffing level from 7 to 9, (with a commander for a total of 10 instead of 8).
- **Section 29.4 – Collier County EMS Personnel** – Provides the District with the right to utilize Collier County EMS Paramedic Firefighters on District apparatus and can be used to supplement staffing, but will not be counted towards the daily minimum staffing.
- **Article 37 – Duration and Ratification of Agreement**
 - **Section 37.3** – At the end of the 2024-2025 fiscal year, the District and Union agree to re-open Article 26 – Rates of Pay. The intent is to then move the firefighters and engineers to the North Collier Fire District pay scale.

Once again, it is important to note the cooperative nature of the negotiations, and the professional manner in which both the union and the District have exhibited in the negotiation process. This results in a more efficient and cost effective negotiation process which benefits both administration and the Local.

Recommendation:

Staff recommends the Board ratify Collective Bargaining Agreement between the District and the North Collier Professional Firefighters and Paramedics, Articles 13, 16, 26, 29 and 37.

Attachments:

Attachment 1: Articles 13, 16, 26, 29 and 37

ATTACHMENT 1

Article 13

Testing and Promotions within the Unit

Section 13.1 – Definition

A promotion is defined as movement from a lower rank to a higher rank within the bargaining unit (i.e. firefighter to engineer, engineer to lieutenant). Promotions to a rank or position outside the bargaining unit are not covered by this Agreement.

Section 13.2 – Selection for Promotions

1. Promotions are offered in an effort to recognize and award an employee for permanent acceptance of increased responsibilities. Employees shall pass the promotional process in order to ~~rise up and/or~~ promote to a full time position.
 - a. The promotional selection process may consist of the following components.
 - i. Written examination taken from materials published in a list to candidates 30 days prior.
 - ii. An oral interview with a panel consisting of a minimum of three individuals, two of whom should be fire service professionals not affiliated with the District and chosen by the same. If the District is unable to secure two fire service professionals not affiliated with the District after reasonable attempts, two members of the panel may be affiliated with the District with only one unaffiliated.
 - iii. Practical scenarios
 - iv. Evaluation of each candidates experience and education
2. Testing sections shall carry the following percentages towards the final promotion exam grade.
 - a. Written 20%
 - b. Oral 30%
 - c. Practical 30%
 - d. Experience and education 20%, which shall include a demonstrated preference through scoring where the employee has experience in the applicable Acting Lieutenant or Acting Driver Engineer role

ATTACHMENT 1

3. Candidates must pass the written examination with a grade of 70% or better to qualify for the practical and then must pass the practical to be interviewed by the panel. However, if the Bureau of Fire Standards and Training increases the passage rate for state-required written and/or practical certification exams, the District's passage rate shall automatically increase to match the state passage rate.
4. Practical scenarios will be based on an objective bench mark and scoring process that may include critical failures precluding the candidate from continuing in the process. Candidates with critical failures confirmed by the evaluating panel will not continue in the process.
5. Promotional lists shall remain valid in effect for a period of two calendar years for the purposes of additional promotions as the need arises. Testing may be conducted every TWO (2) years between the months of August-October, unless an opening presents itself or both parties agree to create a list. Where a non-probationary bargaining unit member is not eligible to test on the designated testing date, but would be eligible to test (by meeting the qualifying criteria in Section 13.5 or 13.6) within six (6) months of the designated testing date, the District shall allow the employee to test and be placed on the promotional list, but the employee shall not be eligible to act or promote into the higher-level position until the employee successfully achieves all such qualifying criteria in Section 13.5 or 13.6. In the event the employee fails to successfully achieve all such qualifying criteria within six (6) months of the designated test date, the employee shall be removed from the promotional list.
6. If no promotional list exists at the time a promotional vacancy occurs, and the District has not implemented a hiring freeze or slated the position for elimination, the District will give an emergency promotional exam and fill the position within 120 days, subject to budget. Where extenuating or unusual circumstances exist, the parties may agree to extend the time frame. Where the District is operating under emergency conditions as declared by Federal, State, or local authority, the time frame shall be automatically tolled during the declared emergency.
7. The Union shall be permitted to have an observer present at all testing procedures for bargaining unit positions at no cost to the District.
8. A notice of promotional testing shall be published to all department employees for review not less than 30 days prior to the start of the promotional testing. This notice shall contain all details, dates and times for the testing sections and shall be strictly adhered to throughout the process once published.

ATTACHMENT 1

- a. Within five (5) business days of the close of the promotional testing, a candidate list shall be published and shall be posted by the District listing the employees by the employee's FCDICE number with their final scores ranked in order of final results. From the list, employees who end the process with a 70% or better shall be eligible for promotion. Employees shall be placed on the list in the order of their ranking. The Fire Chief will promote from the top three.

To be eligible to take the promotional test and/or promote all personnel must meet the requirements as outlined in this Article. For eligibility to participate in promotional testing, years of service requirement will be 1 less year of service than indicated in qualification to be promoted and have successfully completed probation in current position.

For acting out of class/ride up positions once the employee has ~~completed the associated task book passed the testing process~~ they no longer need to retest in order to keep their ride up/acting out of class status unless they have lost acting out of class/ride up status due to disciplinary action. This only applies to acting out of class/ride up status and does not apply to the promotional list.

Section 13.2.1 – Promotion/Transfer Delayed or Denied

In the event the selected member is on temporary medical leave or light duty, promotion/transfer will be delayed until member is fully capable of performing all essential physical and mental functions of the position.

Promotion/transfer will be delayed pending resolution of any open and/or ongoing inquiry and/or investigation of the candidate. Promotion/transfer may be denied at the discretion of the Fire Chief if any open and/or ongoing inquiry and/or investigation results in disciplinary action of probation status. Promotion/transfer will be denied if any open and/or ongoing inquiry and/or investigation results in disciplinary action that would have otherwise resulted in the candidate not meeting the qualifications for the position as indicated in 13.5 and 13.6.

Section 13.3 – Probation

Any time an employee accepts a promotion within the District, that employee shall be on probation for the first six (6) months in the new position. At any time during the six (6) month probation period, the employee may be demoted with just cause and returned to the employee's prior job classification, without loss of seniority. A demoted employee will be paid at the rate the employee would have received had he/she not been promoted.

ATTACHMENT 1

Section 13.4 – Pay upon Promotion

Upon promotion to a classification with a higher pay grade, the employee shall receive the base salary of the new position or a 5% pay increase, whichever is greater.

Section 13.5 – Testing Requirements for Lieutenant/Acting Lieutenant

Qualifications:

- Not less than (4) years of experience; and a minimum of (3) years with the District.
- History of meeting “satisfactory” ratings in the performance evaluations over the past two-year period.
- No suspension, demotion within one year.
- Possession of a valid Florida Driver’s License.
- Possession of a valid EVOC or EVDT certificate.
- Possession of Florida Pump Operator Certification
- Possession of State of Florida Fire Officer One certificate.
- Possession of State of Florida EMT and/or Paramedic License for all personnel hired after September 30, 2012.

Section 13.6 - Testing Requirements for Engineer/Acting Engineer

Qualifications:

- Not less than (2) years’ experience; and a minimum of (1) year with the District, unless insufficient numbers of candidates exist to fill promotional needs.
- History of meeting “satisfactory” ratings in the performance evaluations over the past two-year period.
- No suspension or demotion within one year.
- Possession of a valid Florida Driver’s License.
- Possession of a valid EVOC or EVDT certificate.
- Possession of Florida Pump Operator Certification.
- Aerial Apparatus Operations Course.
- Truck Company Operations Course within 1 year of appointment.
- FLUSAR Rope Rescue Operations Level Course within 1 year of appointment.
- Possession of State of Florida E.M.T and/or Paramedic License for all personnel hired after September 30, 2012.

ATTACHMENT 1

Article 16

Vacation Leave

Section 16.1 – Accrual

Employees shall accrue vacation hours according to the following schedule:

Length of Service	Yearly Vacation Hours 40 hour work week	Yearly Vacation Hours 56-hour work week
0-5 years	80 hours	132 hours
6-10 years	120 hours	192 hours
11-15 years	160 hours	276 hours
16 plus years	200 hours	360 hours

Employees accrue vacation hours from their first day of full-time employment on a per pay-period basis, but are not eligible to use vacation time for the first six (6) months of their employment. **The maximum number of vacation hours an employee is permitted to accrue at the start of the fiscal year is 500. Employees have the option for the District to buy back up to three (3) shifts per year of unused vacation prior to the start of the fiscal year (10/01).** Employees shall notify administration by July 1st of their intent to sell back up to 3 shift of unused vacation time. The minimum charge for vacation leave is (1) hour units.

Accrued time off shall be limited to one (1) member per rank per shift with a maximum of two (2) members per shift.

Vacation leave payout for regular full-time employees who resign will receive payment based on years of service with the District as follows. Employees that are terminated are not eligible for Vacation leave payout.

While on New Hire Probation	1-5 years of Service	6-10 years of Service	11-15 years of Service	16 years of Service and above
0%	25%	50%	75%	100%

Vacation leave payout for regular full-time employees who retire after successfully completing probation pursuant to applicable FRS rules for Special Risk classification and begin receiving benefits upon separation from the District will receive payment of 100% of their accrued and unused vacation leave.

Vacation leave payout for regular full-time employees who are laid off after successfully completing probation will receive payment of 100% of their accrued and unused vacation leave.

ATTACHMENT 1

Section 16.2 – Shift Changes

Employees who are required to change shifts by the District and who have been approved for vacation leave prior to the change of shift, will be granted the same time frame vacation leave on their new shift. Vacation leave will be honored even if granting the leave causes more employees to be off for that period than is allowed in this Agreement.

Section 16.3 – Union Time Bank

The Union time bank is established to provide union officers or designees time off from work to attend union related business (i.e. Union meetings, District related meetings, and Union related educational events and classes to include seminars and conventions).

- All Union members must contribute six (6) hours of vacation time annually to the Union Time Bank on October 1st.
- Any employee who wishes to donate more may do so at any time.
- To maintain time and to ensure that there is no abuse of the Union Time Bank, a Time Bank Committee will be formed consisting of three (3) non-executive officers that are in good standing with the Union.
- Request for use of time from the Time Bank will require a majority vote of the Time Bank Committee.
- The Time Bank Committee shall be notified no less than one (1) week in advance prior to the event.
- The Time Bank Committee members will be selected annually.

ATTACHMENT 1

Article 26

Rates of Pay

Section 26.1 – Step Plan

See Appendix A for Step Plan 2024-2025

The District agrees to move members in the rank of Lieutenant and Engineers with 25 years of service to the mutually agreed upon step plan.

The District agrees to increase the base hourly rate for all members in the rank of Engineer (with less than 25 years of service) and Firefighter by 10% (7.5% plus 2.5% step)

Section 26.2 – Longevity Pay

Employees that reach specific years of service shall receive the following longevity increases applied to base pay in addition to the amount outlined in the step plan.

6-10 years of Service	11-15 years of Service	16 years of Service and above
1.0%	2.0%	3.0%

Section 26.3 – Acting Out of Classification Pay

At times when an employee is designated by the Shift Commander or Chief Officer for a temporary assignment on shift to replace an employee in a higher classification and perform work in that higher classification (next higher rank), the employee shall receive a separate differential as outlined below, calculated in quarter-hour increments with a 1 hour minimum, for time worked in the higher classification. Differential pay will be included in the member's base rate of pay for the applicable work period for OT calculation. The employee's "working out of classification" shall meet the qualifications for which position they are riding up to. The qualifications for the ride up positions are those referred to in **the Mutually agreed upon Ride-Up MOU and Article 13 of this CBA**. Taking the promotional exam and passing is a prerequisite to be placed on the promotional list. Members on the promotional list shall have preference for the designation of working out classification. In the event of the lack of an active promotional list as referred to in Article 13, the position will be filled through overtime. During the time period when there is not an active promotional/acting list there shall only be one member in an acting role per rank per day. Any additional need for an Officer or Engineer will be back filled by those formally in those ranks on OT.

ATTACHMENT 1

Differential Pay will be as follows:

Squad Boss will receive \$1.00 per hour while Acting as OIC of the Squad

Acting Engineer will receive \$3.00 per hour while Acting out of Classification

Acting Lieutenant will receive \$5.00 per hour while Acting out of Classification

Acting Battalion Chief will receive \$7.00 per hour while Acting out of Classification

ATTACHMENT 1

Article 29

Staffing

Section 29.1 – Starting Time

1. Employees on a 24-hours shift will start at 0800 hours
2. Employees on a 40-hour work week will start at 0800 hours.

Section 29.2 – Vacancies

Employees who desire to move from one shift to another may put a request in writing and, as vacancies occur, those with the request will be considered for the vacancy.

If a permanent vacancy occurs in an assigned operational position, there is a valid promotional list, and the District has not implemented a hiring freeze or slated the position for elimination, the vacancy will be filled within forty-five (45) days, subject to budget. Where extenuating or unusual circumstances exist, the parties may agree to extend the time frame. Where the District is operating under emergency conditions as declared by Federal, State, or local authority, the time frame shall be automatically tolled during the declared emergency.

If a temporary vacancy occurs in an assigned position and there is a valid promotional list, the vacancy shall be filled with the highest qualified person on the list.

Section 29.3 – Minimum Staffing

The Union and the District agree that it is in the best interest of the department and citizens it serves to provide the following minimum staffing standards with the following definitions:

“Officer” – A full time employee who is qualified for or promoted to the rank of Lieutenant.

“Engineer” – A full time employee who is qualified for or promoted to the rank of Engineer.

“Firefighter” – A full time employee who is qualified in the rank of Firefighter.

ATTACHMENT 1

- Normal Departmental staffing will be **twelve (12)** personnel per shift with a minimum staffing level of **nine (9)** bargaining unit personnel and a Shift Commander for a total of **10**.
- Administration will strive to maintain staffing of **nine (9)** personnel as much as possible and only drop below **nine (9)** personnel in the case of extenuating circumstances or budgetary reasons.
- There will be three (3) persons on each of the following frontline apparatus (Engine, Ladder, Tower, or Pumper) with one (1) Officer **or approved acting Lieutenant**, one (1) Engineer or **approved acting Engineer** and one (1) Firefighter **which maybe a CCEMS Paramedic Firefighter**.
- Squads will be staffed with two (2) persons

Reserve/Volunteer Firefighters may be utilized as deemed appropriate by the Shift Commander and/or station officer. Volunteer Firefighters may only be assigned duties commensurate with their training, knowledge, and skill level that they have been checked off on by District-designated personnel. Minimum qualifications for "Volunteer Firefighter" of the District are those defined in the Florida State Statutes.

Section 29.4-Collier County EMS Personnel

The District reserves the right to utilize Collier County EMS Paramedic Firefighters on District apparatus. These individuals will be utilized to supplement the normal daily staffing and will not be counted towards the daily minimum staffing requirements as defined in 29.3.

Section 29.5 –Volunteer Personnel

The District reserves the right to hire and/or utilize part-time and/or temporary employees and/or reserve or volunteer personnel to perform bargaining unit work. These individuals will be utilized to supplement the regular employee compliment. A regular full-time position will not be replaced by a volunteer, subject to available budgetary funds. The use of volunteers will be as a compliment, and not a substitute, to perform full-time bargaining unit work.

Volunteer positions shall serve at the will of the District. Volunteer personnel shall not be covered by any Article of the contract unless the Article or Section specifically includes those classifications of positions or personnel.

ATTACHMENT 1

Article 37

Duration and Ratification of Agreement

37.1-This agreement shall become effective upon ratification by the District and the Union, and shall remain in full force and effect until September 30, 2026. Subsequently, it shall automatically be renewed from year to year, unless either party shall have notified the other party in writing at least 120 days prior to the expiration of the Agreement on the article(s) that it wishes to modify or add to the Agreement.

37.2-In the event that such notice is given; negotiations shall begin on the specific items listed not later than 30 calendar days after such notifications.

37.3-At the end of the 2024-2025 year of this Agreement, the District and Union agree to re-open Article 26 Rates of Pay.

37.4-No later than 120 days prior to the end of each year of this Agreement the District and Union agree that each may re-open one (1) article.

37.5-The District and the Union acknowledge that during the negotiations which resulted in this Agreement, each had an unlimited right and opportunity to make demands and proposals regarding any subject or matter not removed by law from collective bargaining, and that the understandings and agreements arrived at by the District and the Union are set forth in this Agreement.

37.6-Therefore, the District and the Union each waive the right and agree that the other shall not be obligated to bargain collectively with respect to any subject or matter not specifically referred to or covered in this Agreement.

37.7-However, nothing in this Agreement shall preclude the District and the Union from mutually agreeing in writing to re-open any of the provisions of this Agreement.

37.8-The District agrees that it will collectively bargain with the Union over the impact of any decision that affects monetary benefits.

6.

**Approval
of Policy**

1045-Sick Leave

Created by

Lexipol by

Adoption of

Resolution 2024-021



Immokalee Fire Control District

Regular Board Meeting

Thursday September 19, 2024

Meeting Date: September 19, 2024
Prepared By: Chief Financial Officer Becky Bronsdon
Date Prepared: September 5, 2024
Subject: Approval of Policy 1045 – Sick Leave Created by Lexipol by Adoption of Resolution 2024-021

Objective:

Obtain Board approval of Policy 1045- Sick Leave created by Lexipol by Adoption of Resolution 2024-021.

Background Information:

At the December 2020 Board Meeting, the Board engaged Lexipol to create and update comprehensive policies for the District. Staff has been working with Lexipol to review current policies and identify new policies needed in an ongoing process. Staff is now presenting to the Board the next group of completed policies for approval.

The following policy has been created by Lexipol and Board approval is requested:

1. Section 1045 – Sick Leave (Attachment 1)

Please note this is not the Sick Leave Benefit Policy the Board updated in December of 2024. The Sick Leave Benefit Policy addresses the number of hours accrued by employees, the pay out of accrued sick leave and the employee benefit. This Section provides general guidance regarding the use and processing of sick leave, including notification and extended absence

The Fire Chief, Deputy Chief and Division Chief of Training have thoroughly reviewed these policies, and they have been sent to the Union for review as required. As with all of the policies created or updated by Lexipol, they will not be in effect until training has been completed on the comprehensive package of policies.

Recommendation:

Staff recommends the Board adopt Section 1045 – Sick Leave by adoption of Resolution 2024-021.

Attachments:

Attachment 1: Section 1045 – Sick Leave

Attachment 21: Resolution 2024-021

Sick Leave

1045.1 PURPOSE AND SCOPE

This policy provides general guidance regarding the use and processing of sick leave. Additional terms for the use of sick leave for eligible employees may be covered in the District personnel manual, employee handbook, or applicable collective bargaining agreement.

This policy is not intended to cover all types of sick or other leaves. For example, employees may be entitled to additional paid or unpaid leave for certain family and medical reasons as addressed in the Family and Medical Leave Policy or to protections because of domestic violence or sexual violence (F.S.A. § 741.313).

1045.2 POLICY

It is the policy of the Immokalee Fire Control District to provide eligible employees with a sick-leave benefit.

1045.3 USE OF SICK LEAVE

Sick leave is intended to be used for qualified absences. Sick leave is not considered vacation. Abuse of sick leave may result in discipline, denial of sick-leave benefits, or both.

Employees on sick leave shall not engage in other employment or self-employment or participate in any sport, hobby, recreational activity, or other activity that may impede recovery from the injury or illness (see the Outside Employment Policy).

Qualified appointments should be scheduled during a member's non-working hours when it is reasonable to do so.

1045.3.1 NOTIFICATION

All members should notify the Division Chief or appropriate supervisor as soon as they are aware that they will not be able to report to work and no less than one hour before the start of their scheduled shifts. If, due to an emergency, a member is unable to contact the supervisor, every effort should be made to have a representative for the member contact the supervisor.

When the necessity to be absent from work is foreseeable, such as planned medical appointments or treatments, the member shall, whenever possible and practicable, provide the District with no less than 30 days' notice of the impending absence.

Upon return to work, members are responsible for ensuring their time off was appropriately accounted for, and for completing and submitting the required documentation describing the type of time off used and the specific amount of time taken.

1045.4 EXTENDED ABSENCE

Members absent from duty for more than three consecutive days may be required to furnish a statement from a health care provider or verification supporting the need to be absent and/or

Immokalee Fire Control District

Fire Services Manual

Sick Leave

the ability to return to work. Members on an extended absence shall, if possible, contact their supervisor at specified intervals to provide an update on their absence and expected date of return.

Nothing in this section precludes a supervisor from requiring, with cause, a health care provider's statement or verification for an absence of three or fewer days.

1045.5 SUPERVISOR RESPONSIBILITIES

The responsibilities of supervisors include but are not limited to:

- (a) Monitoring and regularly reviewing the attendance of those under their command to ensure that the use of sick leave and absences is consistent with this policy.
- (b) Attempting to determine whether an absence of four or more days may qualify as family medical leave and consulting with legal counsel or the [Personnel Department] as appropriate.
- (c) Addressing absences and sick leave use in the member's performance evaluation when excessive or unusual use has:
 - 1. Negatively affected the member's performance or ability to complete assigned duties.
 - 2. Negatively affected district operations.
- (d) When appropriate, counseling members regarding excessive absences and/or inappropriate use of sick leave.
- (e) Referring eligible members to an available employee assistance program when appropriate.

ATTACHMENT 2

RESOLUTION 2024-021

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF THE IMMOKALEE FIRE CONTROL DISTRICT ADOPTING DISTRICT POLICY 1045 – SICK LEAVE

The undersigned, being all of the Fire Commissioners of the Board of Fire Commissioners of the Immokalee Fire Control District, a governmental entity, by this instrument at a meeting of the Board of Fire Commissioners, hereby consent to the following resolutions:

- 1. **WHEREAS**, the Board of Fire Commissioners of the Immokalee Fire Control District desires to adopt District Policy 1045 – Sick Leave;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE IMMOKALEE FIRE CONTROL DISTRICT that District Policy 1045 – Sick Leave, attached hereto as Attachment 1, is hereby adopted.

This resolution shall take effect immediately upon its adoption.

The foregoing resolution was offered by Commissioner _____ who moved for its adoption. The motion was seconded by Commissioner _____, and the Vote was as follows:

Commissioner Joseph Brister _____
Commissioner Robert Halman _____
Commissioner Donald Gunthner _____
Commissioner Patricia Anne Goodnight _____
Commissioner Bonnie Keen _____

Duly passed and adopted on this 19th day of September, 2024

Board of Commissioners of the Immokalee Fire Control District

By: _____
Joseph Brister, Chair

7.

**Approval of
Amendment #2
to Medical Clinic
Services Contract
between the
District and
Dr. Paul Hobaica**



Immokalee Fire Control District

Regular Board Meeting

Thursday, September 19, 2024

Meeting Date: September 19, 2024

Prepared By: Chief Financial Officer Becky Bronsdon

Date Prepared: September 3, 2024

Subject: Approval of Amendment #2 to Medical Clinic Services Contract between the District and Dr. Paul Hobaica

Objective:

Amend the compensation section by approval of Amendment #2 to Medical Clinic Services Contract between the District and Dr. Paul Hobaica.

Background Information:

At the November 15, 2018 Board Meeting, the Board approved entering into the Medical Clinic Services Contract (“the Contract”) between the District and Dr. Paul Hobaica. Section 4 of the Contract provided compensation to Dr. Hobaica in the amount of \$1,000 per eligible employee and their dependents per year, and also states that any increases or changes to the compensation will be done by amendment to the Contract by October 25th of each year.

From the inception of the Contract through September 30, 2022, the District paid \$33,000 (for 33 employees) annually; however, the number of eligible employees was actually 34 in 2019 and increased to 35 in 2020. To address this inequity, the Board approved Amendment #1 to the Contract at the October 20, 2022 Board Meeting which changed the method of compensation to a flat fee of \$40,000. Since October of 2022 when Amendment #1 was approved, the number of employees has increased by 9, and the number of dependents eligible for services has increased from 63 to 71. Therefore, it is appropriate to increase the compensation to Dr. Hobaica.

Amendment #2 to the Contact (Attachment 1) increases the annual compensation to \$45,000. This annual compensation will address the increase in the number of employees and dependents using the Medical Clinic, and the Medical Clinic’s increase in costs to provide services.

The Medical Clinic has provided an exceptionally valuable benefit to the District’s employees, and has resulted in a reduction of the increase in health insurance costs by reducing claims submitted to Florida Blue by our employees. The increase in the cost is justified by the increased number of employees and dependents utilizing the Medical Clinic, and the increased costs of medical services and substantiated by the national increase in health insurance costs. The increase in the cost has already been provided for in the 2024-2025 General Fund Budget.

Recommendation:

Staff recommends the Board approve Amendment #2 to the Medical Clinic Services Contract between the District and Dr. Paul Hobaica.

Attachments:

Attachment 1: Amendment #2 to Medical Clinic Services Contract

ATTACHMENT 1
AMENDMENT #2 TO
IMMOKALEE FIRE CONTROL DISTRICT
MEDICAL CLINIC SERVICES CONTRACT

THIS AMENDMENT #1 TO THE MEDICAL CLINIC SERVICES CONTRACT, hereinafter referred to as the "Contract," is made this 19th day of September, 2024 by and between Paul Hobaica, hereinafter referred to as "Dr. Hobaica" or "Medical Doctor," and **IMMOKALEER FIRE CONTROL DISTRICT**, hereinafter referred to as the "District."

WITNESSETH

WHEREAS, the District entered into a Medical Clinic Services Contract on October 18, 2018 with Dr. Hobaica; and

WHEREAS, Section 4 of the Medical Clinic Services Contract requires an Amendment to the Contract be executed to provide for changes in the compensation paid to Dr. Hobaica by the District; and

WHEREAS, the District adopted Amendment #1 to the Medical Clinic Services Contract on October 20, 2022 amending the compensation paid to Dr. Hobaica; and

WHEREAS, the District desires to increase the compensation paid to Dr. Hobaica by this Amendment #2 to the Contract;

NOW THEREFORE, Section 4 of the Contract shall be amended as follows:

- 4. COMPENSATION**: The District shall pay to Dr. Hobaica the sum of \$45,000 per annum as full compensation for providing the District with the services identified in Exhibit A to eligible employees and their dependents. The District shall not be charged or responsible for any equipment or supplies used to provide medical services to eligible employees and their

ATTACHMENT 1

dependents or any outstanding payments or monies owed by eligible employees and their dependents or their insurance company for services not covered under the compensation paid by the District. The compensation shall be paid in equal monthly installments beginning on October 1 of each year and continuing on the 1st of each month thereafter. Increases may be provided as approved by the District's Board of Fire Commissioners. The Fire Chief will notify Dr. Hobaica by October 25th of each year whether an increase in compensation, if any, has been approved by the District's Board of Fire Commissioners for the upcoming term and the need

IN WITNESS WHEREOF, the parties have executed this Amendment #2 to the Agreement as of the date first written above.

**Immokalee Fire Control District
Board of Fire Commissioners**

Joseph Brister, Chairman

Paul Hobaica, MD

ATTACHMENT 1

8.

**Establish
Dates for
Regular Board
Meetings
for the
2024-2025
Fiscal Year**



Immokalee Fire Control District

Regular Board Meeting

Thursday, September 19, 2024

Meeting Date: September 19, 2024
Prepared By: Chief Financial Officer Becky Bronsdon
Date Prepared: September 3, 2024
Subject: Establish Dates for the 2024-2025 Regular Board Meetings

Objective:

Establish the dates for the Regular Board Meetings for the 2024-2025 fiscal year.

Background Information:

The Board generally holds its Regular Board Meetings on the third Thursday of the month. Historically, there are a few dates that need to be changed due to Board member conflicts (such as the FASD annual conference).

The following dates reflect the usual schedule of meeting on the third Thursday of each month:

October 17, 2024

November 21, 2024

December 19, 2024 (Does the Board wish to change?)

January 16, 2025

February 20, 2025

March 20, 2025

April 17, 2025

May 15, 2025

June 19, 2025 (FASD Annual Conference is June 16 -19, 2025)

July 17, 2025

August 21, 2025

September 18, 2025

Recommendation:

Staff recommends the Board review the dates and adjust as necessary to accommodate the Commissioners' schedules.

Attachments:

None

9.

**Approval of
Commissioners'
and
Fire Chief's Travel
for the
Fiscal Year
Ended 9/30/25**



Immokalee Fire Control District

Regular Board Meeting

Thursday, September 19, 2024

Meeting Date: September 19, 2024
Prepared By: Chief Financial Officer Becky Bronsdon
Date Prepared: September 5, 2024
Subject: Approval of Commissioners' and Fire Chief's Travel for the Fiscal Year Ending September 30, 2025

Objective:

Obtain Board approval for the Commissioners' and Fire Chief's travel for the period ending September 30, 2025.

Background Information:

District Policy Section 915 – Travel and Per Diem requires that travel for the Fire Chief and Commissioners must be authorized by the Board of Fire Commissioners.

Attachment 1 is a summary of the proposed conferences and meetings the Chief may attend.

Specifically, the Fire Chief is seeking Board approval to attend:

- Florida Fire Chief Association ("FFCA") Fire and Safety Conference
- FFCA Executive Development Conference
- FFCA Quarterly Meetings and Random Trips*
- FFCA Legislative Trips
- Florida Association of Special Districts ("FASD") Annual Conference
- FASD Legislative Day/Meeting
- FASD Quarterly Meetings
- FDIC
- Fire Rescue International (August 2024)
- Miscellaneous Legislative Meeting attendance as deemed advisable by the District's Legislative Legal Counsel (Laura Donaldson)

*Note that as President of the FFCA, the cost for travel and attendance at FFCA functions is funded by the FFCA and not the District.

As far as travel by the Board is concerned, the Board as a whole is required to approve any individual Commissioner's travel. Customarily all of the Commissioners attend:

- FASD annual conference (June 16 – 19, 2025)
- FASD Legislative Day/Meeting (March 24 – 26, 2025)
- Legislative visits to Tallahassee during Legislative Session as needed

Funding for the FASD events are all provided for in the 2024-2025 General Fund Budget. In addition to FASD, there is a total of \$6,500 allocated in the 2024-2025 General Fund Budget for Commissioners' travel and conference attendance. Options for consideration include:

- FDIC April 20 – 25, 2025 in Indianapolis, Indiana (approximate cost - \$2,800 per Commissioner)
- Fire Rescue International August 13 to 16, 2025 in Orlando (approximate cost per Commissioner - \$1,000)

Recommendation:

Staff recommends the Board approve the travel requested by the Fire Chief as identified on Attachment 1. Board identification of and approval for travel by the Fire Commissioners is requested.

Attachments:

Attachment 1: Proposed 2024-2025 Fire Chief Travel

ATTACHMENT 1
 PROPOSED FIRE CHIEF'S TRAVEL
 2024/2025

Name	Dates	Location	Conference Cost	Hotel Cost	Airfare	Training Type
FFCA Fire & Safety Conference	January 6 - 10, 2025	Orlando	N/A	N/A	N/A	Lecture/ Classroom
FFCA Executive Development Conference	July 19 - 23, 2025	Tampa	TBD	N/A	N/A	Lecture/ Classroom
FFCA Quarterly Meetings	TBD	TBD	TBD	N/A	N/A	Business Meetings
FFCA Legislative Trips	TBD	TBD	TBD	TBD	N/A	Meetings with Legislators
FFCA Random Trips	TBD	TBD	TBD	TBD	N/A	Executive Leadership
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FASD Quarterly Meetings	TBD	TBD	TBD	N/A	N/A	Business Meetings
FASD Annual Conference	June 16 - 19, 2025	Port Charlotte	TBD	TBD	N/A	Business Meetings
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IFCD Random Legislative Trips	Session	Tallahassee	N/A	Various	N/A	Lobby
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FDIC	April 20 - 25, 2025	Indianapolis	N/A	N/A	N/A	Lecture/Classroom
Fire Rescue International	August 13 to 16, 2025	Orlando	TBD	TBD	TBD	Executive Leadership