

IMMOKALEE FIRE CONTROL DISTRICT

Request for Contractor Statement of Qualifications Construction Contractor for the Construction of Fire Station #32

1.0 INTRODUCTION

The Immokalee Fire Control District (“District”) is pre-qualifying construction contractors (“Contractor”) planning to submit a bid on construction of the District’s new Fire Station #32 in Ave Maria (“Project”). The Project will be located at 8th Avenue South and 8th Street South in Ave Maria, Collier County, Florida, on existing property that the District leases from Collier County. The Project will be constructed based on the plans dated August 30, 2019 by GMA Architects, relating to Fire Station #32 (“Station”), attached hereto and incorporated herein (“Plans”). The Project generally involves the following:

- Construction of an approximately 21,500 square foot, two-story facility with mechanical equipment, emergency generator, and electrical components protected from storm surge and flooding conditions.
- Standard masonry on concrete slab construction complying with risk category for essential facility buildings with exterior stucco finish. Wood trusses and metal roof at pitched areas, and steel joists with metal deck and single ply roofing at low slopes.
- Three (3) 86-foot deep, approximately 16-foot wide engine bays for fire rescue, emergency medical services, special event vehicles, and reserve fire apparatus with internal drains in the bays for washing apparatus, checking fire pumps, etc.
- The first floor will be split and occupied by both public spaces and personnel living and utility spaces. The public area will have a board room with dual purpose for fire commission meetings as well as training for operations personnel; public male and female toilet facilities; a lobby; offices; treatment room; and shared space for the Collier County Sheriff’s Office. The Fire District residential wing includes a kitchen/day room; agility training; watch office; storage; decontamination room; gear storage room; maintenance/repair/air room; and toilet facilities. The kitchen includes stainless steel countertops, cabinets, shelving, appliances, gas stove, and hood system.
- The second floor will be split occupied by both operations and administration personnel. One section will house administrative offices; media presentation/emergency operations center (“EOC”) facilities; break room; receptionist area; conference room space; toilet facilities; and storage areas. The personnel sleeping area accommodates dorm-type individual firefighter and EMS bunk rooms including toilet and shower facilities.

Preference will be given to Contractors with prior experience in design and/or construction of fire-rescue department facilities. The District anticipates that one Contractor will manage the entire construction process through self-performing or subcontractor services. Any Contractor intending to submit a bid on the Project must be pre-qualified.

The District is an independent special fire control and rescue district established by an act of the Florida Legislature in 1955 and is governed by Chapter 2000-393, Laws of Florida, as amended, and Chapters 189 and 191, Florida Statutes (“F.S.”), and provides fire protection and prevention services and rescue response services to an approximately 234-square mile area in Collier County. The District operates from three fire stations and is planning a fourth station, the Station.

1.1 This Request for Qualifications

This request for Statements of Qualifications (“SOQs”) has been developed to pre-qualify Contractors for bidding on the Project. Bids for this Project will be solicited only from the list of pre-qualified Contractors approved by the District’s Board of Fire Commissioners (“Board”). Any Contractor who intends to submit a bid for this Project must be pre-qualified through the SOQ and Board Approval process. The specific requirements are discussed in greater detail in the sections that follow.

1.2 Anticipated Schedule

The following is a listing of anticipated milestone dates, and are subject to change:

<i>Milestone/Event</i>	<i>Date</i>
Pre-qualification submittals due to District	October 7, 2019
Notice of Intended Decision on pre-qualified Contractors issued	October 16, 2019
Board consideration/approval of pre-qualified Contractors	October 17, 2019
Anticipated construction advertisement	October 21, 2019
Anticipated construction contract award	November 21, 2019

2.0 MINIMUM PRE-QUALIFICATION CRITERIA

2.1 Construction Experience Criteria

In order to be pre-qualified for bidding as a Contractor for the Project, the Contractor must have construction experience **within the last 15 years** that meet the following criteria:

- a. Be a State of Florida licensed General Contractor for ten (10) years or more;
- b. Have worked in the state of Florida for at least the past five (5) years or more;
- c. Have completed at least five (5) projects that demonstrate successful experience with construction of government buildings similar to the Project;
- d. Of the five (5) similar projects, at least one (1) project must be for the construction of a fire-rescue department facility;

- e. Of the five (5) similar projects, at least three (3) projects must be in Florida; and
- f. Of the five (5) similar projects, at least one (1) project shall have a construction cost of at least \$1,000,000. Construction cost shall be the actual amount paid to the Contractor performing the construction work.

2.2 Personnel Experience Criteria

As part of the construction contract, the Contractor will be required to furnish personnel who meet the criteria below. As such, the Contractor shall pre-qualify its proposed project manager and superintendent. The Contractor may pre-qualify more than one project manager or superintendent at this time.

The Contractor shall provide a **Project Manager** meeting all the following criteria:

- a. At least seven (7) years of experience managing construction projects for government buildings;
- b. Managed at least three (3) construction projects for government buildings in Florida similar to the Project; and
- c. Managed the construction of at least one (1) construction project with a construction cost of at least \$1,000,000. Construction cost shall be the actual amount paid to the Contractor performing the construction work.

The Contractor shall provide a **Superintendent** meeting all the following criteria:

- d. At least seven (7) years of experience supervising construction projects for government buildings;
- e. Supervised at least three (3) construction projects for government buildings in Florida similar to the Project; and
- f. Supervised the construction of at least one (1) construction project with a construction cost of at least \$1,000,000. Construction cost shall be the actual amount paid to the Contractor performing the construction work.

The Contractor shall provide documentation of its Florida business licenses, as applicable. The Contractor shall also provide documentation of its construction and personnel experience using the experience forms in Appendices A and B, respectively. Note that the contacts provided by the Contractor in the experience forms will be contacted to verify the information furnished. The contact person listed as the reference shall be someone with

personal knowledge of the Contractor's performance and personnel during construction of the referenced project. The Contractor shall inform the contact person that they are being used as reference and that they will be contacted. If the reference cannot verify the Contractor's work and personnel, the referenced project will not be considered a valid credit to the Contractor unless other documentation is provided to substantiate the experience. Projects constructed for the District or personnel used on those jobs are applicable provided all the criteria listed above are met.

2.3 General and Administrative Criteria

The Contractor shall provide written statements addressing each of the following:

- a. The Contractor has access to adequate equipment to complete the Project. List all major equipment intended to be used and indicate whether it is owned, leased, or rented.
- b. The Contractor has a history of completing projects consistently on time and within the bid amount. Provide a statement that the applicant has not been involved in liquidated damages within the past five (5) years or has served a project owner or general contractor with a claim for additional compensation prepared by an attorney or claims consultant, excluding routine change order requests. If this is not the case, provide an explanation.
- c. The Contractor has a history of not being involved in litigation against project owners, general contractors, architectural or engineering firms. The Contractor shall provide a statement that it has not been involved in litigation as a plaintiff against the project owner, general contractor, architectural or engineering firm within the past five (5) years. If this is not the case, provide an explanation.
- d. The Contractor shall provide a statement that it has not had legal actions or lawsuits within the last ten (10) years against the District. If this is not the case, provide an explanation.
- e. The Contractor shall provide copies of its Florida business licenses, as applicable, as well as a statement that its licenses has not been revoked by the State of Florida or other local jurisdictions within the last seven (7) years. If this is not the case, provide an explanation.
- f. The Contractor shall provide a statement that its surety firm has not completed a contract on behalf of the Contractor because the Contractor was in default or was terminated by the project owner within the last seven (7) years.

2.4 Bonding Capacity

The Contractor shall provide a letter from its bonding company stating that the Contractor

will be able to provide a performance bond in the amount of \$5,000,000.

2.5 Public Entity Crimes

- a. Any person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S., for CATEGORY TWO, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.
- b. Pursuant to subsection 287.134(2)(a), F.S., an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.
- c. The Contractor shall complete and submit the Public Entities Crimes Statement form in Appendix C.

3.0 REQUEST FOR STATEMENTS OF QUALIFICATIONS

3.1 General Invitation

The District invites interested and qualified Contractors experienced in the construction of government buildings, with preference given to Contractors with experience in the design and/or construction of fire-rescue department facilities, to submit their SOQs. Five (5) bound copies and one (1) electronic PDF copy of the Contractor's response must be submitted.

The response information should be included on either the forms provided in this RFQ, or a reasonable facsimile of the provided forms. Contractors choosing to use reasonable facsimiles of the required forms should maintain both the format and content of the provided forms. Copies of the forms in MS Word format will be provided by email upon request.

3.2 Submission Instructions and Deadline

All responses shall be submitted in a sealed package/box/container clearly marked on the outside with the following information:

- Name of Contractor and address
- “Construction of Fire Station #32 – Contractor”
- “Do Not Open Before October 10, 2019 at 10 AM

SOQs shall be delivered to the address listed below:

Immokalee Fire Control District
c/o Deputy Chief Greenberg
502 New Market Road E
Immokalee, Florida 34142

The SOQs must be received by the District by the date and time noted above. Contractors are solely responsible for the timely delivery of their SOQs. SOQs will not be accepted after the specified time and date, and will be returned unopened. There will be no exceptions or appeal process to this requirement. Interested parties may contact the District for a list of Contractors that submitted SOQs on the next subsequent business day after 1:00 PM.

3.3 Communications Protocol

The District is committed to a fair, open process for interested parties to receive information about the Project. For accuracy, and in the interest of public records laws, all questions relating to this Request for SOQs must be submitted in writing and are subject to distribution to all Contractors. Please direct all questions, in writing or via email, as follows:

Construction of Fire Station #32
Request for Contractor SOQs
Attention: Deputy Chief Greenberg
Immokalee Fire Control District
502 New Market Road E
Immokalee, Florida 34142
Email: rgreenberg@immfire.com

If the District deems it necessary to issue a response to any question, it will be distributed by written amendment and communicated to all parties registered by the District as having received the Request for SOQ documents.

Any questions received after 12 noon (local time) October 1, 2019 will not be answered. Only clarifications issued by formal written amendment will be binding. No Contractor

may rely upon oral or other interpretations or clarifications of the Request for SOQs.

4.0 INSTRUCTIONS TO CONTRACTORS

The District represents that the Plans are preliminary and subject to change until the final bidding documents are published.

4.1 No Binding Contract

The final selection of pre-qualified Contractors will not create a binding contract or obligation on the part of the District to enter into a contract with any of the pre-qualified Contractors.

4.2 Single Entity

It is the District's intent to contract directly with a Contractor for the construction services necessary to complete the Project. The Contractor will be the single (lead) point of contact and have contractual responsibility for all services contracted by the District for the Project.

4.3 Amendments to the RFQ

The District reserves the right to cancel or revise in part or in its entirety the Request for SOQs including, but not limited to, the selection schedule, submittal data, and submittal requirements. If the District cancels or amends this Request for SOQs, all parties recorded by the District as having received the Request for SOQs documents will be notified by written amendment.

The District reserves the right to request clarification of information submitted in the SOQs, to interview Contractors, and to request additional information of one or more Contractors as needed to fulfill the intent of a proper and rigorous prequalification process that is fair to all participants.

4.4 Special Conditions

By submitting an SOQ, the Contractor acknowledges and agrees to the following conditions:

- a. All SOQs submitted in response to the Request for SOQs become the property of the District. As such, all SOQs submitted are public records, subject to public review.
- b. The District accepts no responsibility for any expenses by Contractors in the preparation of their respective SOQ or subsequent bidding.

- c. Only one (1) version of an SOQ from a Contractor will be considered and all five (5) required submittal hard copies and one (1) electronic PDF copy must be identical in every respect.
- d. The District reserves the right to accept or reject any or all SOQs, to waive any informality or irregularity in any SOQ received, to re-solicit for SOQs, and to be the sole judge of the merits of the respective SOQs received, at the District's discretion.
- e. Any person or affiliate who has been disbarred from bidding on projects by any federal, state or local government agency must fully disclose to the District the details of such disbarment.

4.5 District Procurement Policy and Bid or Pre-Qualification Protest Process

Contractor is hereby placed on notice of the existence of the District Policy 916 – Bidding (“Procurement Policy”), dated May 16, 2019, or latest revision, and is considered to be on constructive notice of all provisions contained therein. A copy is available at the District's Administrative Office at 502 new Market Road E., Immokalee, Florida 34142, and on the District's website at www.immfire.com. Contractor acknowledges familiarity with the established purchasing procedures of the District and more specifically sections regarding Competitive Sealed Bidding and Resolution of Protests as detailed in the Procurement Policy.

Disputes regarding the bidding or the pre-qualification process shall be resolved in accordance with the policies and procedures contained in the Procurement Policy.

The District shall post the Notice of Board Action on the District's website at www.immfire.com. Electronic notice shall also be sent to each Contractor's email address.

Contractor is hereby notified failure to file a protest with respect to the bid or pre-qualification within the times prescribed in section 120.57(3), F.S., shall constitute a waiver to the bid or pre-qualification protest proceedings under section 120.57(3), F.S. Further, Contractor is also notified that failure to file a protest within the times prescribed in the Procurement Policy shall constitute a waiver to the bid or pre-qualification protest proceedings provided under the Procurement Policy.

5.0 REQUIREMENTS FOR SUBMITTALS

Contractors interested in providing the requested services for the Project are invited to submit a SOQ to provide the required information needed to meet the minimum criteria for

pre-qualification. Five (5) identical hard copies and one (1) electronic PDF copy of the response shall be submitted.

To facilitate review of the SOQ, Contractors shall adhere to the format and instructions given below. The type font shall be 12 point size with 1.25 line spacing. A clear and concise presentation of information is encouraged. SOQs must be in English on 8 ½ x 11 paper. There is no established submittal page limit – candidates should submit materials they believe are needed to demonstrate compliance with requirements set forth herein. Audiovisual materials including tapes, DVDs and CD-ROM presentations will not be accepted. Submittals shall be fastened with a removable binding system such as a 3-hole punch or GBC/comb binding system so they can be disassembled/scanned and not permanently bound with thread stitching or glue binding. Each copy submitted must contain the following:

- Cover letter (2 page limit).
- Contractor’s General Information as described in Section 5.1 below.
- Project experience forms (Appendix A) to demonstrate that the Contractor meets the minimum experience criteria as set forth in Section 2.1 a-f of this Request for SOQs. Submit one form for each project. If other documentation is provided to substantiate prior experience, it shall be submitted in this section, following the forms.
- Personnel experience forms (Appendix B) to demonstrate that the Contractor’s personnel meet the minimum experience criteria as set forth in Section 2.2 a-f of this Request for SOQs. If additional information is required to substantiate personnel experience, it shall be submitted in this section, following the forms.
- Written statements addressing the General and Administrative Criteria set forth in Section 2.3 a-f of this Request for SOQs. Statements should reference the specific criteria that they are intended to answer by Section Number, i.e., Section 2.3a, 2.3b, etc.
- Letter from bonding company as set forth in Section 2.4.
- Completed Public Entities Crimes form as set forth in Section 2.5.

5.1 Contractor’s General Information

Provide the legal name and address, legal form of the entity (partnership, Corporation, joint venture, etc.), identity of parent company (if applicable), and contact persons(s) name(s), title, telephone number, facsimile number, email address of the firm that will be responsible for executing any agreement which may emanate from this solicitation. Describe the entity’s history as an established entity and incorporate similar project history.

6.0 FINAL SELECTION OF PRE-QUALIFIED CONTRACTOR

All Contractors determined to meet the minimum experience criteria from those SOQs received will be identified as pre-qualified to submit a competitive bid price for constructing the Project based on a conventional set of bid documents. The Notice of Intended Decision for Contractor pre-qualification will be posted on the District's website, www.immfire.com, by October 16, 2019. Pre-qualified Contractors will be notified approximately one week subsequent to approval by the District's Board at the October 17, 2019 Board Meeting. Following submission of SOQs, all prospective Contractors, their staff, and their agents of any kind shall refrain from contacting the District's Board, District staff, or project staff of GMA Architects, except as necessary for other unrelated projects or activities.

APPENDIX A
CONSTRUCTION OF FIRE STATION #32
CONTRACTOR EXPERIENCE FORM

APPENDIX A
CONSTRUCTION OF FIRE STATION #32
CONTRACTOR - CONSTRUCTION EXPERIENCE
(Submit One Project per Form)

Contractor Name: _____

Project Name: _____

Refer to Section 2 for the Minimum Prequalification Criteria related to project experience within the timeframe specified.

Project Owner or Prime Contractor:
Contact Name:
Contact Phone Number:
Contact Email Address:

If the Owner/Prime Contractor contact cannot verify the work, the project will not be credited to the contractor unless other documentation is provided to substantiate the experience.

Approximate Construction Cost: \$ _____

Year Work Performed: _____

Was Work Performed in Florida? Yes ___ No ___

Was Work Performed for a Government Entity? Yes ___ No ___

**Was Work Related to the Design or Construction of a Fire-Rescue Department Facility?
Yes ___ No ___**

Please Describe the Project (include budget and completion schedule information):

APPENDIX B

CONSTRUCTION OF FIRE STATION #32

PROJECT KEY PERSONNEL

WORK HISTORY/PROJECT EXPERIENCE FORMS

APPENDIX B
CONSTRUCTION OF FIRE STATION #32
CONTRACTOR'S PROPOSED PROJECT MANAGER
EMPLOYMENT HISTORY AND PROJECT EXPERIENCE
(If more than one Project Manager is proposed, Submit one Form for each)

Contractor: _____

Project Manager's Name: _____

Refer to Section 2 for the Minimum Prequalification Criteria related to project experience within the timeframe specified. List relevant experience below.

Employer	Period of Employment (Month/Year)	Project Manager's Responsibilities
Employer: City/State: Contact Phone Number Contact Email Address:	Start: End:	
Employer: City/State: Contact Phone Number Contact Email Address:	Start: End:	
Employer: City/State: Contact Phone Number Contact Email Address:	Start: End:	

Use additional sheets as necessary to show required experience. If the Employer contact cannot verify the employment records and responsibilities, the Project Manager will not be qualified unless other documentation is provided to substantiate the experience.

Refer to Section 2 for the Minimum Prequalification Criteria related to the value of the largest project managed within the timeframe specified. List that project below.

Project Name:
Owner/Client:
Contact Name:
Contact Phone Number:
Contact Email Address:
Approximate Project Value in Dollars:

If the Owner/Client contact cannot verify the project experience, the Project Manager will not be qualified unless other documentation is provided to substantiate the experience.

APPENDIX B
CONSTRUCTION OF FIRE STATION #32
CONTRACTOR'S PROPOSED SUPERINTENDENT
EMPLOYMENT HISTORY AND PROJECT EXPERIENCE
(If more than one Superintendent is proposed, Submit one Form for each)

Contractor: _____

Superintendent's Name: _____

Refer to Section 2 for the Minimum Prequalification Criteria related to project experience within the timeframe specified. List relevant experience below.

Employer	Period of Employment (Month/Year)	Superintendent's Responsibilities
Employer: City/State: Contact Phone Number Contact Email Address:	Start: End:	
Employer: City/State: Contact Phone Number Contact Email Address:	Start: End:	
Employer: City/State: Contact Phone Number Contact Email Address:	Start: End:	

Use additional sheets as necessary to show required experience. If the Employer contact cannot verify the employment records and responsibilities, the Superintendent will not be qualified unless other documentation is provided to substantiate the experience.

Refer to Section 2 for the Minimum Prequalification Criteria related to the value of the largest project supervised within the timeframe specified. List that project below.

Project Name:
Owner/Client:
Contact Name:
Contact Phone Number:
Contact Email Address:
Approximate Project Value in Dollars:

If the Owner/Client contact cannot verify the project experience, the Superintendent will not be qualified unless other documentation is provided to substantiate the experience.

APPENDIX C
CONSTRUCTION OF FIRE STATION #32
PUBLIC ENTITY CRIMES FORM

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to IMMOKALEE FIRE CONTROL DISTRICT by

(Print individual's name and title)

for _____
(Print name of entity submitting sworn statement)

whose business address is _____

and (if applicable) its Federal Employer Identification Number (FEIN) is
_____ (If the entity has no FEIN, include the Social Security
Number of the individual signing this sworn statement:
_____).

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- a) A predecessor or successor of a person convicted of a public entity crime; OR
 - b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under

an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Indicate which statement applies.)**

___ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(Attach a copy of the final order.)**

I UNDERSTAND THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

STATE OF _____
COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 2018.
Personally known OR produced identification _____ (Type
of Identification).

Notary Public
Name (Printed) _____

My commission expires _____.
(Printed typed or stamped Commissioned name of Notary Public)