

**Fire Commission Meeting
Immokalee Fire Control District
Board Meeting
July 21, 2016**

These Minutes are a summary of the meeting. Any further information can be obtained by the tape. The minutes will follow the order of the Agenda.

Present Commissioners: Goodnight, Halman, Olesky. Commissioner Brister out sick and Commissioner Keen on vacation. Chief Paul Anderson, Deputy Chief Michael Choate, Board Attorney Kenneth Thompson, Captain Devan, Lt. Horbal, Jay Roth.

- 1) **Call Meeting to Order**
Meeting called to order at 6:09pm by Commission Chair Goodnight
- 2) **Pledge of Allegiance**
Lead by Commissioner Goodnight
- 3) **Prayer or Moment of Silence**
Lead by Commissioner Goodnight
- 4) **Proof of Publication**
Copy of publication for annual schedule
- 5) **Establish a Quorum**
Quorum established by Commissioner Goodnight
- 6) **Approval of Agenda**
Commissioner Olesky motioned to approve the Agenda with the changes and seconded by Commissioner Halman. Motion carries unanimously.
- 7) Approval of the minutes of the following meeting:
 - A. June 16, 2016 Special Board Meeting Minutes
Commissioner Halman motioned to approve June 16, 2016 Board Meeting Minutes and Commissioner Olesky seconded the motion. Motion carries unanimously.
 - B. June 16, 2016 Regular Board Meeting Minutes
Commissioner Halman motioned to approve June 16, 2016 Board Meeting Minutes and Commissioner Olesky seconded the motion. Motion carries unanimously.
Halman seconded the motion. Motion carries unanimously.
- 8) Treasurer's Report
Commissioner Halman motioned to approve Treasurer's Report and Commissioner Olesky seconded the motion. Motion carries unanimously.
- 9) Consent Agenda
Commissioner Olesky motioned to approve Consent Agenda and Commissioner Halman seconded the motion. Motion carries unanimously.
 - A. Fire Marshal's Report
 - B. Chief's Report
 - C. Status on Current Contracts
- 10) Union Report
Bryan Horbal, Union President mentioned that things are going good. The brotherhood ride is to honor fallen fire fighters and police officers and it's to bring awareness to the people. They will be riding through Immokalee this Saturday. Jason Burr will be riding as well.

11) Business of the District

A. Old Business

1. Status of Collier Emergency Service Task Force (County-wide Fire and EMS Merger/Consolidation)

Chief Anderson discussed with the board that they finally agreed to meet with Grater Naples, North Collier and Immokalee on August 16th at 6pm at the IFAS building. The purpose of the meeting is to discuss county wide consolidation.

- a. Public comment
None

Commissioner Halman motions to participate in August 16th meeting at 6mp and Commissioner Olesky seconded the motion. Motion carries unanimously.

2. Status of Fire Station 31 Construction

Chief Anderson discussed with the board. Chief Anderson brought the plans to be approved by board. Attorney Thompson asked how much has already been approved. Chief Anderson mentioned that its \$2.8 million with the tower and the site work is around \$280,000. So, it will be over \$3 million for total project. If we remove the training tower feature, we would need an inter-local agreement with the Airport to keep the shipping containers at their location and the cost for that will be around \$30-35,000. Out of the General fund with the tower included comes to \$659,000. If we remove the tower as well as some other things, we would save around \$200,000. Attorney Thompson, Chief Anderson and Tuscan will meet to discuss all finances. Commissioner Goodnight mentioned to have Attorney Thompson and Tuscan to approve the RFP and then bring it back next board meeting and bid the actual construction of the project. Commissioner Halman also mentioned to take it to Tuscan and then bring it back.

- a. Public comment

Lt. Horbal mentioned that the training prop at the Airport would be better because the training would be more beneficial and save money at the same time; that would be great. We are limited in training at the tower connected to the station. Bernardo with First Bank mentioned that they would absolutely lend the money to us for the Station 31 construction. He will place his bid and get with Chief Anderson to discuss the loan.

Commissioner Halman motioned to approve the site plans without the training tower and Commissioner Olesky seconded the motion. Motion carries unanimously.

3. Status of Fire Station 32 property and Construction

Chief Anderson discussed with the board that they had a meeting with Barron Collier and the site has been selected in the Park of Commerce behind the convenience store. We need to accept the property from Barron –Collier in exchange for future Impact Fee credits. We can have an agreement that they provide a piece of property in exchange for a percentage of Impact Fee credit, possibly up to 50% or more, which would be at the Board’s discretion. We would still retain some Impact Fees but they would keep a good portion of it until the property is paid for, after which they would resume paying 100% Impact Fees. We need a facility as soon as possible but Collier County doesn’t want to build now for the CCEMS portion. We are limited to what the County decides. Option B can be looking at another piece of land that the District would acquire on its own without the County and explore all options. Commissioner Goodnight mentioned to look at other options and bring back.

- a. Public comment

Lt. Horbal asked if there is any property outside of Ave Maria close to Arthrex.

B. New Business

1. Inter-Local Agreement(s) with North Collier Fire and Rescue District for Fire Plans Review/Inspections/Investigations
Chief Anderson discussed with the board.

- a) Public comment
None

Commissioner Halman motioned to approve the inter-local agreements and Commissioner Olesky seconded the motion. Motion carries unanimously.

2. Contract for Accounting Services with Labelle CPA, Andrew Higginbotham
Chief Anderson mentioned that they submitted a proposal and the average cost is \$1475.00/month an average of 4 hours a week to do A/P, P/R, bank statements and assistance with preparing with the annual audit.

- a) Public comment
None

Commissioner Halman approved the contract services for accounting with Higginbotham and Commissioner Olesky seconded the motion. Motion carries unanimously.

3. Construction of Additional Apparatus Bay at Fire Station 30 – Approval of Expenditure of Impact Fee Funds

Chief Anderson mentioned that the price for the total construction will be around \$87,500 to over \$100,000 and the permitting cost around \$19,000 with Owen-Ames-Kimball.

- a) Lt. Horbal mentioned didn't we talk about putting an addition to the bay rather than a whole bay because we are going to spend another \$100,000 of Impact Fees. Chief Anderson mentioned that the addition to the bay is only \$50,000. Attorney Thompson mentioned to get 3 quotes for the project. Chief Anderson will advertise.

Commissioner Halman approved the construction of additional apparatus bay at Station 30 and Commissioner Olesky seconded the motion. Motion carries unanimously.

Commissioner Halman approved to amend the previous motion for construction of additional apparatus bay at Station 30 accordingly and come back with the numbers in comparison to what was presented tonight and Commissioner Olesky seconded the motion. Motion carries unanimously.

4. Purchase of Used shipping Containers for Training prop- Approval of Expenditure of Impact Fee Funds

Chief Anderson mentioned that we have 3 different quotes but there will be other costs involved for putting it together to make it work. We already have the plans from other departments we just need approval. We are estimating around \$35,000. Commissioner Goodnight mentioned that they need to find a place to put them, the associated cost, and then bring it back to the board. Chief Anderson said that he is working with the Airport Manager for a possible lease of the old EMS station on Airport Property and that he is waiting for the Airport Manager to get back with him.

- a) Public comment
None

5. Set Date for Budget Workshops, Tentative Budget Hearing and Final Budget Hearing
Chief Anderson discussed with the board the dates for the following meetings:

August 19th at 5pm for the Preliminary Workshop, September 15th for the Tentative Budget Hearing at 5:05pm and the Regular Commission Meeting will follow the Tentative Budget Hearing and September 29th for the Final Budget Hearing at 5:05pm. Commissioner Goodnight mentioned that we need to change the policy to reflect 1 workshop and 2 hearings.

Chief Anderson mentioned that we need to have a special meeting for the Union negotiations; so, the board decided to have it on August 5th at 5pm at Station 30.

a) Public comment

None

Commissioner Halman approved to change the policy to reflect one workshop and two hearings and Commissioner Olesky seconded the motion. Motion carries unanimously.

12) Concerns of Commissioners

Commissioner Goodnight mentioned that we got a letter from Bill Nelson congratulating us on the AFG grant. Commissioner Goodnight is not opposed to combining the stations in Immokalee. She asked Chief Anderson to look into it and bring it back to the board.

13) Public Comment

Derek Neuman wants to know if we could have an open house at Station 32 and do something with the community and get them involved so they can see our living conditions. Ave Maria was established in 2007, we are coming up on 2017. That was supposed to be a temporary station and it's a decade later. We have had health issues in the past and stuff in there is falling apart. When our fire trucks get damaged, how are we supposed to help the community? It would be good to get the media involved. Commissioner Goodnight mentioned that we could have it at the October 20th meeting out there. Derek Neuman mentioned that they would talk to their local and get back with the board on a date that this can be done.

Tom Manning is mentioning that we are trying to build Station 31 and spending so much money on housing the tower; what about building one big central station between Station 30 and Station 31. Maybe sell this piece of land and Station 31 and buy somewhere else. Chief Anderson said that when we previously looked at that option we would have lost significant points on our ISO rating, however ISO recently revised their entire rating process and that may be an option once again. There are some areas where it could be done, but it impacts the response times. Chief Anderson mentioned that it could be an option again if the board would like him to research that a little more. We would need 3 acres to have a central station. It's something worth looking at. He said that he and his staff would research that possibility and report back at next month's meeting.

14) Adjourn Meeting at 8:28pm

Next Scheduled Meeting(s):

- **Regular Board Meeting: August 18, 2016 at 6pm, Immokalee Fire Control District Station 30, 502 New Mkt. Rd. E. Immokalee, FL 34142**